



# COLNBROOK WITH POYLE PARISH COUNCIL

## Parish Council Meeting Minutes

Minutes of the meeting of the Parish Council held at the Village Hall, Colnbrook on Tuesday 14<sup>th</sup> July 2020 at 7:30pm

Members Present: Councillors (Cllr) Babuta (In the Chair), Bedi, Bennett, Escott, John, Kahlon, Oakley, Smith  
Officer Present: Mrs J Freeland – Finance Assistant  
Members of the Public: 3

REF:		ACTION POINTS
PC/20/001	<p><b>Welcome</b></p> <p>The Chair welcomed and thanked all present to the first Parish Council meeting held by Zoom.</p> <p>A minutes silence was held in respect for Cllr Bedi's father and husband and for Ex-Cllr MacDougald and for those village residents who had passed away during the pandemic.</p> <p>He thanked the Colnbrook Cares team who had been delivering food parcels, prescriptions etc during this difficult time.</p>	
PC/20/002	<p><b>Apologies for Absence</b></p> <p>Apologies were received from Cllrs Richardson, Small</p>	
PC/20/003	<p><b>Declaration of Interest</b></p> <p>None.</p>	
PC/20/004	<p><b>Public Session:</b></p> <p>The Chair introduced Rebecca Curley from SBC. She thanked members for allowing her to attend this meeting and advised that she had started last month at SBC as a Community Development Officer for Colnbrook and Langley and hoped that by the next meeting she will have more ideas of how to support these areas. She will give members her contact details.</p> <p>Mr P.Hood had put forward three questions which he requested answers for:</p> <ul style="list-style-type: none"><li>i) The Conservation area is suffering severe neglect eg. weeds on pavements, lamp post paint peeling and cobble stones loose, and would like the Parish Council to establish a working party for this area of the Village.</li></ul>	

	<p>ii) Asks that the Parish Council press SBC to honour the planning conditions associated with the DHL headquarters and install the bus gate as agreed.</p> <p>iii) Will the Parish Council make more effort to get the tree blocking the access to the Colne Valley Way bridle path cleared.</p> <p>iv) He commented on the following: The old Doctors Surgery was up for sale and the Parish Council could purchase this as a community interest. Advised that the website was lacking in agenda and minutes.</p> <p>The Chair advised that he would ask the Councillors who were interested in a working party for the Conservation Area, he would chase up the bus gate with SBC, he would ask Cllr Richardson to chase up the removal of the tree blocking Colne Valley Way and look at updating the website with the agenda and minutes.</p> <p>A resident from the Colnbrook Cares group asked why the grant money has not been released, Cllr Escott advised that the grant was awarded to the Parish Council and that the money will need to be spent in the correct way and this will be discussed at the Finance &amp; Policy meeting later this week. The agenda was to be published on the website and social media.</p>	
PC/20/005	<p><b>Minutes of the meeting held on 3<sup>rd</sup> March 2020</b></p> <p><b>Resolved</b> – That the minutes of the meeting held on 3<sup>rd</sup> March 2020 were agreed as a true record and will be signed by the Chair.</p>	
PC/20/006	<p><b>Consideration of New Planning Application relating to the Parish of Colnbrook with Poyle</b></p> <p>P/10776/003 – Tantric Blue, Colnbrook Bypass, Slough, Colnbrook – Change of use to A3 and A5 <i>Comments: It was advised that no plans had been available on the website and these were required. Concern was raised regarding boundary issues and the amount of eating establishments in the area. Plans to be obtained.</i></p>	
PC/20/007	<p><b>Update on Clerk Position</b></p> <p>The Chair reminded members that interview dates had been set prior to the lockdown which had to be postponed. New dates to be arranged.</p> <p>It was commented that as the post was no longer being advertised it would be useful to re advertise this on notice boards/social media etc as there may be more suitable candidates available.</p>	Cllrs Bedi, John, Richardson

PC/20/008	<p><b>Recommendations from Finance and Policy Committee</b></p> <p>Cllr Escott commented on the way Parish Council business had been carried out over lockdown and this would be discussed in detail at the Finance and Policy meeting. She would take advice from the Internal Auditor and Lead Governance in relation to the recording of all decisions taken over this time.</p> <p>To note and approve Internal Auditors Report 19/20 – The report was noted and approved.</p> <p>To note and approve the Annual Return documents and AGAR statement – The documentation and report was noted and it was agreed that the Chair and Vice-Chair sign the AGAR form. A question was raised in relation to the RFO, this would be clarified with the External Auditor.</p> <p>The quotation for the purchase of the new Flag in the sum of £122.87 was agreed.</p> <p>Colnbrook Museum donation £20,000 – This decision was made by email (9-Agreed and 3-Abstaining) during lockdown and is hereby ratified at this meeting. The release of the next £20,000 will be discussed at the next Finance and Policy meeting.</p>	
PC/20/009	<p><b>Recommendations from Services Committee</b></p> <p><b>Recreation Ground Update</b></p> <p>Cllr Bennett advised that work had been planned but due to the pandemic this could not be carried out. Recently he had a meeting with a representative from SBC who has advised what needs repairing and this will happen in the coming weeks.</p> <p>Cllr Babuta advised that the maintenance of the recreation ground had been agreed for 3 months, which ended in June, but asked that this be extended on a monthly basis. Agreed.</p>	
PC/20/010	<p><b>Chairman’s Correspondence</b></p> <p>The Chair informed members that he had received a letter from an ex-councillor regarding poor communications. He had replied advising of the good work which had been carried out, although this had not been relayed to the residents. He would take on board the comments regarding the website, which would be updated.</p> <p>Members were reminded that August is normally a period of recess but suggested that a Council meeting be held in August due to their being no meetings for 3 months and to continue with the work required.</p>	

	It was proposed, seconded and agreed that a Council meeting be held on Tuesday 4 <sup>th</sup> August 2020.	
	Committee members to note that the next meeting would be on Tuesday 4 <sup>th</sup> August 2020.	

The meeting closed at 8.50pm.

Signed----- Chair    Date:

Signed----- Clerk    Date:

Signed----- Witness    Date: