



# COLNBROOK WITH POYLE PARISH COUNCIL

## Parish Council Meeting Minutes

Minutes of the meeting of the Parish Council held at the Village Hall, Colnbrook on Tuesday 4<sup>th</sup> February 2020 at 7:30 pm

Members Present: Councillors (Cllr) Escott (In the Chair), Bedi, Bennett, John, Kahlon, Oakley, Rana, Richardson, Smith, Viridi  
Officer Present: Mrs J Freeland – Finance Assistant  
Members of the Public: 22 + 1 Rep Costa Franchise & 1 TVP

REF:		ACTION POINTS
PC/19/071	<b>Welcome</b> The Chair welcomed all present at the meeting.	
PC/19/072	<b>Apologies for Absence</b> Apologies were received from Cllrs Babuta & Small.	
PC/19/073	<b>Declaration of Interest</b> Cllr Smith declared an interest in Planning as he is a member of the Borough Council Planning Committee and would take no part in the determination.	
PC/19/074	<b>Public Session:</b> <b>Update from Star &amp; Garter/Costa Franchise</b> An update was given on the timescales on the proposal, the process would now be accelerated, drawings prepared and it was hoped the work would start within the next 3-6 months. There had been illegal fly tipping on the site which they would clear at their own cost. Residents raised concerns regarding the fly tipping and had been raising concerns for a long time, assurance was given that the fly tipping would be cleared by the 28 <sup>th</sup> February 2020. It was noted that hoarding had been put up and concrete blocks had been put in place to stop further fly tipping. A resident raised concern about how long the building had been left empty resulting in the deterioration of a Grade II Listed Building. It was advised that there had been an application for it to be listed as an Asset, this was not agreed and so an application was submitted and granted in 2018.	

	<p>The Chair reiterated that clearance of the site would be carried out by the end of February, additional blocks to be installed and the works are to be accelerated.</p> <p>She asked that Cllr Bedi try to arrange a meeting in March with the representative and residents for them to put forward questions on this site and application.</p> <p><b>Update from TVP</b></p> <p>An update was given on the current crime figures for Colnbrook with Poyle and Foxborough. A new PCSO is due to start at the end of the month, which will bring the number of PCSO's to 2, although the number required is 3.</p> <p>Following a question regarding an increase in theft from vehicles, it was noted that TVP/PCSO's had been talking to different groups within the village and making residents aware of open vehicles or items left in the vehicle.</p> <p>A question was asked if talks could resume regarding a PCSO for Colnbrook and was advised that talks could take place but it would be unlikely that there would be a PCSO for just Colnbrook, they are taken away for other areas when needed or to areas where crimes are higher.</p> <p>Following a comment regarding criminal activity behind the shop areas, it was advised that everyone should report any crimes to 101 or online.</p> <p>The Chair asked if the URN number for the criminal activity/damage to the Star &amp; Garter site could be passed on to her.</p> <p><b>Resolved</b> – That the updates be noted</p>	Cllr Bedi
PC/19/075	<p><b>CVRP Presentation</b></p> <p>A presentation was given by Stewart Pomeroy on where and what the Colne Valley Regional Park is. They are trying to improve the countryside, wants well managed land and less derelict land, he advised that there is an ongoing project at Crown Meadows. Some of the CVRP area is under threat from HS2 and the Heathrow Expansion.</p> <p>Clear up at Crown Meadows on 7<sup>th</sup> March 2020, all welcome.</p>	
PC/19/076	<p><b>Minutes of the meeting held on 5<sup>th</sup> November 2019</b></p> <p><b>Resolved</b> – That the minutes of the meeting held on 7<sup>th</sup> January 2020 were agreed as a true record and signed by the Chair.</p>	
PC/19/077	<p><b>Consideration of New Planning Applications relating to the Parish of Colnbrook with Poyle</b></p> <p>The Chair asked Cllr Smith how long the Parish Council have to respond to a planning application, it was noted the application time was 8 weeks for a minor or 13 weeks for a major application, with just a short time for the Council to respond.</p>	

	<p>P/14674/001 – 17 Coleridge Crescent, Colnbrook, Slough  P/16466/001 – 12 Wheelwrights Place, High Street, Colnbrook, Slough</p> <p><b><i>Planning applications deferred, send out for next meeting and find out when a response is required by.</i></b></p>	
PC/19/078	<p><b>Recommendations from Finance and Policy Committee</b></p> <p><u>Approve Payment List</u>  Approved.  Payments for Streetmaster of £125.00 and Flagpole Survey of approx. £164.00 were agreed and <b>APPROVED</b>.</p> <p><u>Tendering Process</u>  A draft document had been issued to all members.  The Chair answered members questions and noted members comments, relevant changes to be made as noted and taken back to the Finance Committee for approval.</p> <p><u>Museum Project</u>  An update was given from Ray Angell. A LOI has been placed by Heathrow with the building company and drawings were being produced, monies raised will be for the groundwork, roof and internal works etc.  The Chair reminded members that although a figure had been discussed at the Finance Committee no amount had been agreed at Full Council.  Mr Angell advised that Cllr Bedi was a PC representative and had been at the discussions which had taken place and it was noted that the CVHT was donating the parcel of land for the museum. Cllr Smith replied that 2 PC representatives had been chosen, himself and Cllr Babuta and they had not been invited to a meeting and felt that this proposal needed to be considered in more detail.  The Chair had spoken with SBC for legal advice and suggested that the amount be agreed and the conditions be considered in the Part II meeting.  Cllr Smith was not happy to do this and proposed that the amount and conditions should be considered in a Part II. The Chair commented that it was in the public interest to vote on the amount.   Cllr Escott proposed that a vote in principle be taken on the amount of £44,500 and conditions agreed in Part II of this meeting.  The vote being:  For: Cllrs Escott, Bedi, Richardson, Oakley, Rana, Bennett  Against /Abstained: Cllrs Smith, John, Kahlon, Virdi  The proposal was carried and <b>AGREED</b></p>	

PC/19/079	<p><b>Recommendations from Services Committee</b></p> <p><u>Proposal from Cllr Oakley</u> Cllr Oakley had issued a proposal for an increase in contributions to CVRP. Following the presentation and discussions, it was proposed and voted on that the proposal put forward by Cllr Oakley be agreed and <b>APPROVED</b>. The proposal being:- <i><b>‘The Parish resolves to increase their contribution to £2,500 by 2022, with an initial increase of £500 at this full parish and the two subsequent increases of that same amount to be reviewed in the early months of next year and the year after. The final increase will be subject to inflation, linked to the Retail Price Index, unless we decide to boost our regular donation even further at a later date and as part of a separate motion. To save on administration for both parties, the funds in question will be paid in a lump sum each year rather than in monthly or quarterly instalments, and will cover a period of three years following the final review in 2022. If either the 2021 or 2022 reviews don’t pass the full parish, the council may resolve to being the annual donations covering three years from that earlier date.’</b></i></p> <p><u>Proposal from Cllr Rana</u> The upgrade of the website site is now complete and the PC are now fully in control and can update the site. The next phase is an IT roadmap, to set up awareness for the residents, to help if they have issues with their PC’s/laptops/tablets. He would like to have a day in April and invite companies and SBC to help with this. If successful then role this out on a quarterly basis.</p>	
PC/19/080	<p><b>Budget</b></p> <p>The proposed budget sheet for 2020/2021 had been issued to all members and following comments and questions it was proposed, seconded and unanimously <b>AGREED AND APPROVED</b> that the budget sheet issued be accepted for 2020/2021.</p> <p><b>Precept 2021</b></p> <p>Following the discussions on the budget, it was proposed that there be NO INCREASE to the Precept and the Precept to stay the same as 2019/2020 in the sum of £104,115. Unanimously <b>AGREED AND APPROVED</b>. Slough Borough Council to be advised of this.</p>	Cllr Escott/ J.Freeland

PC/19/081	<p><b>CCG Community Conversations</b></p> <p>The Chair informed members that there had been a good attendance and representation at the CCG events. She thanked those who attended and supported this.  A report will be put forward regarding the Community Hub with Health Services, a copy to be sent to CPPC.  The Chair commented that she has tried to speak with SBC in this regard and will ask them if they will do a presentation to the Council.</p>	Cllr Escott
PC/19/082	<p><b>Areas of Responsibility</b></p> <p>The following updates were received.</p> <ul style="list-style-type: none"> <li>a) Colnbrook Village Hall Trust – Re-decoration in the hall and foyer was being looked into as well as updating the ventilation.</li> <li>b) Colnbrook Community Partnership – A leaflet for herb garden volunteers will be produced in the spring. To be put on the Council’s social media.</li> <li>c) Westfield Residents Association – Cllr Kahlon would like to thank Cllr Viridi who cleared the overhanging bushes which had not been done by SBC for some time. Also trying to resolve the issue of abandoned cars in the Westfield Estate and will be pushing for CCTV in this estate. Cllr Kahlon also commented on the traffic situation on the A4 due to the current works.</li> <li>d) Colnbrook with Poyle Museum Trust – To be discussed in Part II.</li> </ul> <p><b>Resolved</b> – That updates be noted.</p>	
PC/19/083	<p><b>Chairman’s Correspondence</b></p> <p>Cllr John informed members 2 events which were taking place, these to be put on social media.</p>	
	<p>Committee members noted that the next meeting would be on Tuesday 3<sup>rd</sup> March 2020.</p>	

This part of the meeting closed at 9.26pm and the public were asked to leave the meeting.

Part II Meeting to follow.

Signed----- Chair Date:

Signed----- Clerk Date:

Signed----- Witness Date: