



Colnbrook with Poyle Parish Council

Parish Office
Colnbrook Village Hall
Vicarage Way
Colnbrook
Slough
SL3 0RF

Email: clerk@colnbrookwithpoyle-pc.gov.uk

Minutes

Minutes of meeting for the Meeting Full Council meeting held at Colnbrook Village Hall on Wednesday 14th January 2026 at 7pm.

Present: Cllrs Evans (Chairman), Bartlett, Brenner, Buchanan, Gipps, Raju, Watkins, Whitrod, and Julie Flenley (Locum Clerk).

Members of the Public Present: 1.

1. Representations from members of the public

None received. Locum Clerk noted for the record.

2. Apologies: To receive and approve apologies for absence

No apologies received. Absences noted from Cllrs Bedi, Rana and Smith. Locum Clerk noted for the record.

3. Declarations of Interest

None received. Locum Clerk noted for the record.

4. Minutes: To approve and sign the minutes of the meeting held on 12th November 2025

Cllr Raju proposed that the minutes from the meeting held on 12th November 2025 be agreed. Seconded by Cllr Evans. Agreed unanimously, motion carried. Locum Clerk noted for the record and to retain signed copies.

a) Matters arising

None.

5. To note updates from London Heathrow Rangers

Cllr Buchanan noted that there had been no communications from the Heathrow Rangers since before Christmas 2025 so there was no update on trees and flower planting, vegetation clearance/tidying or installation of street furniture. It was noted that planning with the Rangers would be prudent in order to set a work schedule and understand timescales for project delivery and volunteer days. It was agreed that the Locum Clerk would get in touch with the Rangers contact to liaise and organise a meeting to include Cllrs Brenner, Buchanan, and Raju going forward. Updates to follow on a future agenda.

6. To discuss and agree an outcome for the St. Thomas's Walk area of the parish

Cllr Brenner noted that the bricks were being stored by Slough Borough Council; there had been discussions about how to repurpose the reclaimed bricks for reinstating the wall, with a direction towards a war theme, to show Colnbrook's role in the war effort. It was agreed that the Locum Clerk would contact the Conservation Officer at Slough Borough Council to initiate the discussions with a notional timeframe of 6 months for a final outcome. Locum Clerk to update once contact has been made.

7. To discuss potential grant funding streams for Heathrow Community Trust's 30 Year anniversary and options for the parish (see attached paper)

Councillors noted the paper previously circulated by Cllr Brenner on grant funding streams from Heathrow Airport Limited. It was noted that only one option would be considered in the grant scheme and Cllr Brenner requested that the council consider which two schemes were most viable for the council to achieve; suggestions were made about the possibility of a sensory garden for the parish, or the possibility of using grant funds to rotate the football pitch on the Recreation Ground by 90° to allow for more space and local clubs to use the area. Cllr Bartlett

proposed that Cllr Brenner's suggestions be taken forward. Seconded by Cllr Evans. Agreed unanimously, motion carried. Cllr Brenner to update on grant applications/quotes at a future meeting.

8. To discuss the Family Fun Day 2026

- To discuss and agree a CPPC schedule of events/activities for 2026

Councillors noted that the date had been agreed as 8th August 2026 for the Colnbrook with Poyle Parish Council Family Fun Day. Funding from London Heathrow Airport may be an option and would be looked into. Representatives from CAST, the local Scouts Group, Slough Football Club would be sending a team and Colnbrook Taekwondo were already confirmed and a list of action points were circulated by Cllr Buchanan. A timetable of 1st July 2026 was noted as being a regroup/catch up date for councillors and the Locum Clerk to check progress. Updates to follow.

9. To discuss the fly tipping at Horton Road and agree a letter to be sent from the parish council

Councillors noted that there was an increased level of fly tipping in the vicinity of JFlex and the Horton Road part of the borough. Whilst it was outside the parish council boundary, it was agreed that the Locum Clerk would write to Horton Parish Council and the Royal Borough of Windsor and Maidenhead to report the issues. It was also noted that there were issues of anti-social drinking of alcohol on parts of Poyle Road which should be addressed with Slough Borough Council and littering around Drift Way which would be addressed with LNQ. It was agreed that the Locum Clerk would address the issues around Horton Road with Horton Parish Council (Cllr Evans also to attend their next parish council meeting as a representative of CPPC to address the littering) and RBWM (as well as asking them what the situation was with the Trading Estate), and Cllr Brenner would address the issues of loitering/drinking with Slough Borough Council and littering in Drift Way with LNQ respectively.

10. To discuss and agree to fix outstanding repairs to the Recreation Ground

Cllr Whitrod noted that a number of lengths of wood would be required to fix the steps which had been costed out at £50 per length. It was agreed that the contractor would cost out the supply of wood alongside the costs of repair to the area, and waste removal. It was agreed that Cllr Buchanan would contact A2Z Property Maintenance for a quote for the works, and report back at a future meeting.

11. Planning Applications received, for consideration

- a) P/09780/012 - Park House & Colne House, High Street, Colnbrook, SL3 0LX. Submission of details pursuant to condition 3 (Materials), 4 (New surface treatments), 7 (Boundary treatment), 9 (Sound insulation), 14 (Roof lights), 15 (Crime prevention) & 16 (Demolition and Construction Environment Management Plan) of planning permission P/09780/010 dated 04/11/2024. Councillors motioned no comments.
- b) P/09858/041 - Lakeside Road, Colnbrook, Slough, SL3 0ED. Planning application for the extension of the existing electric vehicle (EV) charging hub to provide additional ultra-rapid electric vehicle charging facilities for light goods vehicles. Councillors motioned no comments.
- c) P/19733/003 - 54, Dawley Ride, Colnbrook, Slough, SL3 0QH. Construction of a single storey front extension to form porch, part single storey, part two storey side and rear extension to existing dwelling. Councillors motioned to object on the following grounds: lack of amenity space within the development, an increase in traffic in the parish, resident safety and expressed concerns about the dwelling transitioning into a house of multiple occupancy. Locum Clerk to write.

12. Planning Applications determined

- a) Y/12436/003 - 15, Ingleside, Colnbrook, Slough, SL3 0PD. REFUSED.
- b) P/12033/004 - Dulce Domum, Bath Road, Colnbrook, Slough, SL3 0HZ. REFUSED.
- c) P/10697/023 - Waste Facility, Poyle New Cottages, Bath Road, Colnbrook, Poyle, SL3 0NT. APPROVED.
- d) P/20894/000 - Poyle New Cottages, 4, Bath Road, Colnbrook, Slough, SL3 0NU. APPROVED.
- e) P/09785/010 - McArdele House, McArdele Way, Colnbrook, Slough, SL3 0RG. REFUSED.

- f) P/20879/001 - 104-110 Vicarage Way, Colnbrook, Slough, SL3 0RF. APPROVED.
- g) P/20806/002 - 56, Dawley Ride, Colnbrook, Slough, SL3 0QH. REFUSED.
- h) P/20850/001 - 11, Raymond Close, Colnbrook, Slough, SL3 0PP. APPROVED.
- i) P/11077/005 - The Cedars, High Street, Colnbrook, Slough, SL3 0JZ. CONDITIONS APPLIED WITH – INFORMATIVES
- j) P/11077/009 - The Cedars, High Street, Colnbrook, Slough, SL3 0JZ. APPROVED WITH CONDITIONS, INFORMATIVES
- k) P/019773/001 - 54, Dawley Ride, Colnbrook, Slough, SL3 0QH. WITHDRAWN BY APPLICANT.
- l) P/11077/007 - The Cedars, High Street, Colnbrook, Slough, SL3 0JZ. CONDITIONS COMPLIED WITH, INFORMATIVES.
- m) P/019773/002 - 54, Dawley Ride, Colnbrook, Slough, SL3 0QH. REFUSED.
- n) P/11077/008 - The Cedars, High Street, Colnbrook, Slough, SL3 0JZ. CONDITIONS COMPLIED WITH, INFORMATIVES.
- o) P/10697/024 - Waste Facility, Poyle New Cottages, Bath Road, Colnbrook, Poyle, SL3 0NT. CONDITIONS APPLIED WITH.

Councillors noted the above for the record.

13. Bank Accounts

- a) To receive an update on the ongoing fraud investigation.

The Locum Clerk noted that the file had been referred from Thames Valley Police (TVP) to the Crown Prosecution Service (CPS) who were taking the case forward; the case remained under review. Updates to follow, Locum Clerk to chase progress and let the external auditor know of the current situation.

14. Payment Lists: To consider the payment lists for approval and to note any payments made since the last meeting

Payee	Description	Invoice no.	Method of Payment	Gross Invoice Amount (£)
Paid – expenditure previously approved at Council meeting/regular payments				
Colnbrook Village Hall	Hall Hire – November 2025	Inv. 1376	BACS	120.00
Countrywide Grounds Maintenance	Parish Maintenance November 2025	Inv. 663447	BACS	881.39
Julie Flenley	November Locum Fees	Inv. 37	BACS	3231.62
MB Creative	Winter Newsletter printing	Inv. 127285	BACS	2195.00
For Approval				
Colnbrook Village Hall	Hall Hire – CRA Christmas lunch	Inv. SI-1371	BACS	140.00
Julie Flenley	Locum Fees – December 2025	Inv. 040	BACS	3,480.00
Countrywide Grounds Maintenance	Parish Maintenance – December 2025	Inv. 668309	BACS	881.39

Cllr Evans proposed that all the listed payments be agreed for payment by the council. Seconded by Cllr Brenner, agreed unanimously, motion carried. Locum Clerk to make the payments.

15. Any other matters for information only

Councillors discussed Christmas tree locations for 2026 (for a later agenda) and residents comments regarding the car wash planning application in Westfield where concerns were raised with regards to an increase in cars and the effect on residents safety.

It was also noted that a schedule of CPPC events could be published for 2026/2027 to let residents know what was planned. It was also noted that there were free trees available from the Woodland Trust and that ivy on the Willow tree at the Splash would be on the January Services Committee agenda.

16. Chairmans correspondence

None received.

17. Items for inclusion on the agenda of a future meeting

- Budget v Spend to date
- Internal auditor's interim interim audit report (if available)
- Precept setting

18. Date of next meeting

- 27th January 2026 at 7pm (Services Committee)
- 27th January 2026 at 7.50pm (Finance and Policy Committee)
- 11th February 2026 at 7pm (Full Council)

Meeting closed at 20.37.