



Colnbrook with Poyle Parish Council

Parish Office
Colnbrook Village Hall
Vicarage Way
Colnbrook
Slough
SL3 0RF

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Minutes

Minutes of meeting for the Meeting Full Council meeting held at Colnbrook Village Hall on Wednesday 10th September 2025 at 7pm.

Present: Cllrs Brenner (Vice Chairman), Bartlett, Bedi, Buchanan, Gipps, Raju, Smith, Whitrod and Julie Flenley (Locum Clerk).

Members of the Public Present: 7.

1. Representations from members of the public

A resident noted that there was a willow tree at the Splash which needed to have some overhanging branches cut back. Cllr Whitrod noted that he already had the job in hand and a tree surgeon was being booked.

Another member of the public noted that the application for a car wash at the Red Lion was unwelcome and expressed his concerns. Anti-social behavior was also noted as a problem in the area; a number of young adult males were causing issues in the area and CCTV footage had been provided to the police for actioning.

A further person noted ongoing issues with parking in the parish and the effect it was having on the local residents. CCTV footage to monitor cars in the area, and using the village hall car park was suggested, as it was unusable for residents due to uncontrolled parking, and Heathrow users exploiting free parking in the area. Cllr Brenner noted that she was in discussions with Slough Borough Council on asset disposal and it was noted that the Village Hall Committee was first in line should the car park be highlighted as being for sale. It was also noted that the CPZ consultation was also ongoing and suggested that local residents in residents associations be allocated permits to alleviate parking issues.

Another resident spoke with regards to Christmas trees in the parish, and questioned why they were not more evenly distributed through the village. The tree in Colnbrook could only be viewed on foot due to traffic restraints. Cllr Buchanan noted that the number of trees was being reduced in the parish due to escalating costs and that the lights, trees and decorations were available to all residents.

2. Apologies: To receive and approve apologies for absence

Apologies received from Cllrs Evans. None were received from Cllr Rana. Locum Clerk noted for the record.

3. Declarations of Interest

Cllr Smith noted his position as leader of Slough Borough Council. Locum Clerk noted for the record.

4. Minutes: To approve and sign the minutes of the meeting held on 9th July 2025 and 6th August 2025

Cllr Brenner proposed that the minutes from the meetings both be agreed. Seconded by Cllr Buchanan. Agreed unanimously, motion carried. Locum Clerk noted for the record and to retain signed copies.

- a) Matters arising
- None.

5. VAS Signs in the parish

Cllr Whitrod noted that the VAS signs were ready to go; liaising with Cllr Brenner on switch on.

6. To update on the 20's Plenty scheme and funding

Cllr Brenner noted that a fortnight ago, Slough Borough Council notified her that a consultation would be carried out in the coming weeks on the scheme in the parish. Maps and information on the scheme would be available online for residents comments and the results available shortly after. Further updates would follow when available.

7. To discuss the St. Thomas's Walk area of the village

Cllrs Brenner and Buchanan noted that the St. Thomas's Walk of Colnbrook was looking tired and in need of a clean and tidy-up. The councillors were working together to beautify the area for residents. It was also noted that bricks were also being stored in situ from the fallen wall and pillar but the original plaque was missing. It was noted that Slough Borough Council may store the bricks and pillar on behalf of the parish council and that a potential option of rebuilding 2x pillars with the remaining bricks with a memorial bench in the middle would negate the tree roots which caused the topple in the first instance and provide a nice area for residents to enjoy. There is a possibility that councillors could submit the bench/pillar idea to Slough Borough Council's Highways team. Cllr Bedi noted that she would take this up with the Borough and nominate the wall project as a funding option for London Heathrow Airport Ltd. Updates to follow.

Councillors also noted that Clean up Colnbrook was also upcoming, and residents were encouraged to participate.

8. To consider applications for Co-Option to Colnbrook with Poyle Parish Council

Rosanne Atkins gave a summary of her involvement in the parish and her time as a resident in the area as part of the co-options process for Colnbrook with Poyle Parish Council. Cllr Smith proposed that Mrs. Atkins be co-opted as a parish councillor to Colnbrook with Poyle Parish Council. Seconded by Cllr Buchanan. Agreed unanimously, motion carried. Roseanne Atkins was duly co-opted to Colnbrook with Poyle Parish Council. The Locum Clerk noted that she would be in touch with the necessary paperwork and arrange for her parish council email address to be set up.

9. To discuss and update on the Controlled Parking Zone Consultation

Councillors noted that the matter was covered in the public speaking section at the start of the meeting. It was noted that a public consultation would be held on 18th September 2025 in the village to understand issues residents were facing on parking.

10. To discuss and respond to the Heathrow Airport Limited's (HAL) Proposed 3rd Runway and Consultation (deadline 1st October 2025)

Cllr Buchanan noted that the discussions included submissions from 2x contractors for the airport extension. The original plans are being considered with the runway alignment being the same as previously submitted. It was also noted that Elbow Meadow was the only parish road to be affected by the scheme. Cllr Buchanan also noted that the house purchasing scheme and noise reduction scheme was being moved forward by HAL. Cllr Smith noted that an objection letter was written on the previous scheme and that it could be resubmitted for the scheme we are now facing. Councillors agreed that this would be an appropriate course of action. Cllr Smith to send the letter to the Locum Clerk to submit on behalf of the parish council for the consultation on ecology and biodiversity for the proposed scheme. Locum Clerk to action.

11. Planning Applications received, for consideration

- a) P/20806/002 - 56, Dawley Ride, Colnbrook, Slough, SL3 0QH. Construction of a 2 storey 3no bedroom dwelling with parking and associated amenity space and vehicular access. Councillors motioned to object to the application on the previously objected grounds, and make reference to the loss of amenity space, the likelihood of another house of multiple occupancy in the parish and outside the site lines of the development area. Locum Clerk to write.
- b) P/20886/000 - 9, Aintree Close, Colnbrook, Slough, SL3 0QF. Construction of a single storey residential annexe within the rear garden. Councillors noted their concerns about the loss of garden space for the property and motioned to object on these grounds. Locum Clerk to write.
- c) P/20850/001 - 11, Raymond Close, Colnbrook, Slough, SL3 0PP. Part retrospective of extension to existing garage and conversion of garage to create gym and office. Councillors noted their concerns on

the works, and recounted previous planning applications on the site. Councillors noted planning enforcement concerns, the site's overdevelopment and another house of multiple occupancy and motioned to object on these grounds. Locum Clerk to write.

12. Planning Applications determined

- a) P/20511/004 - 67, Moreland Avenue, Colnbrook, Slough, SL3 0LL. Lawful development certificate for proposed single storey rear extension. APPROVED.
- b) P/10082/007 - Chequers Filling Station, Colnbrook By Pass, Colnbrook, Slough, SL3 0EH. Advertisement consent for Installation of freestanding illuminated digital post. WITHDRAWN BY APPLICANT.
- c) P/20833/000 - 20, Winchester Close, Colnbrook, Slough, SL3 0PT. Construction of a single storey front and side extension. APPROVED WITH CONDITIONS.
- d) P/20850/000 - 11, Raymond Close, Colnbrook, Slough, SL3 0PP. Retrospective application of extension to existing garage and conversion of garage. REFUSED – INFORMATIVES.
- e) P/20511/002 - 67, Moreland Avenue, Colnbrook, Slough, SL3 0LL. Construction of a single storey side and rear extension. APPROVED WITH CONDITIONS.
- f) P/20802/000 - 18, Sherborne Close, Colnbrook, Slough, SL3 0PB. Conversion of garage into bedroom, including a pitched roof and rendering. APPROVED WITH CONDITIONS.
- g) P/16466/002 - Wheelwrights Place, 12, High Street, Colnbrook, Slough, SL3 0JX. Demolition of existing doctors' surgery and construction of 2no. 1-bedroom flats. REFUSED – INFORMATIVES.
- h) P/12720/012 - 307-311, Colnbrook By Pass, Colnbrook, Slough, Berkshire, SL3 0EH. Demolition of existing workshop and erection of maintenance building with ancillary offices and hardstanding, landscaping and parking. APPROVED WITH CONDITIONS – INFORMATIVES.

Councillors noted the above resolved planning applications for the record.

13. Bank Accounts

- a) To receive an update on banking and the ongoing fraud investigation.

Cllr Smith noted that the funds held at the Co-Operative were as follows:

- £1,500 in the 00 account
- £5,111.68 in the 50 account
- £54,262.16 in the 56 account

Councillors noted that the bulk of the funds were now in the Unity Trust Account which could only be paid out from with authorisation from the Locum Clerk and two other councillors. Cllr Bartlett proposed that in order to preserve the council's position in terms of financial governance and adherence to Colnbrook with Poyle's Financial Regulations (agreed in May 2025), that all funds barring £1,500 in the 00 account, £100 in the 50 account and £100 in the 56 account be transferred into a more secure banking system. Seconded by Cllr Brenner, agreed unanimously, motion carried. Cllrs Bedi, Smith and Brenner to liaise on bank transfers and issuing a cheque to Unity Trust Bank for the aforementioned funds.

Cllr Smith also noted that handwriting samples had now been provided to Thames Valley Police on the ongoing fraud investigation and he remained confident that a prosecution would happen.

14. Payment Lists: To consider the payment lists for approval and to note any payments made since the last meeting

Payee	Description	Invoice no.	Method of Payment	Gross Invoice Amount (£)
Paid – expenditure previously approved at Council meeting/regular payments				
Michael Whitrod	Refund Expenses – Party Bags (Fun Day)	Receipt	BACS	85.79
For Approval				
Colnbrook Village Hall	Hall Hire – August Bookings	Inv. SI-1325	BACS	45.00
Julie Flenley	Locum Fees – August 2025	Inv. 028	BACS	3,360.00
St. Mary’s Church, Chiddingfold	Hall Hire, Audit	Inv.25/034	BACS	52.00
Countrywide Grounds Maintenance	Parish Maintenance – June 2025	Inv. 638388	BACS	831.49
Countrywide Grounds Maintenance	Parish Maintenance – August 2025	Inv. 643332	BACS	831.49
Alastair Buchanan	Refund Expenses – milage to Slough to collect trophy	Email	BACS	6.51
Peter Hood	Refund – VJ Day expenses	Receipt	BACS	84.98
Vicki Brenner	Refund Expenses – Postage to return Baker Ross Parcel	Receipt	BACS	10.79
Sparks Welding	Dog signs	Inv. 9945	BACS	168.00
Sparks Welding	Colnbrook Bins	Inv. 11482	BACS	510.00
Michael Whitrod	Refund Expenses – Generator hire Fun Day	Receipt	BACS	167.22
Pippins School	Refund – Prize Vouchers	Receipt	BACS	200.00

Cllr Bedi proposed that all the listed payments be agreed for payment by the council. Seconded by Cllr Smith, agreed unanimously, motion carried. Locum Clerk to make the payments.

15. To note and agree the bank reconciliations for all accounts – June, July & August 2025

Councillors agreed bank reconciliations for June, July and August. Cllrs Brenner and Bartlett duly signed, Locum Clerk to retain for the record.

16. Any other matters for information only

Cllr Buchanan noted that the flower basked would be removed in October for the year and lamp post repainting would commence. Cllr Buchanan requested that Cllr Bedi check the position with SBC on lamp post sockets.

Cllr Bedi noted that there was a McMillan Cancer coffee morning in the parish coming up shortly in the church and all were welcome. Cllr Brenner noted that the next Clean up Colnbrook event was scheduled for 27th September 2025 and all were welcome to join. A Flood Group Meeting was scheduled for 30th October for the parish.

17. Chairmans correspondence

Chairman was not in attendance, Cllr Brenner noted on Cllr Evans behalf that the council were to nominate a parish representative for the Trust for the year. Cllr Brenner proposed that Barbara Underhill be nominated to act as Trust representative. Seconded by Cllr Buchanan. Agreed unanimously, motion carried. Cllr Bedi to inform resident.

18. Items for inclusion on the agenda of a future meeting

- AGAR 24/25 and Notification of Public Rights

- CPZ update
- 20's Plenty
- Internal Auditors Report and Actions

19. Date of next meeting

- 23rd September 2025 at 7pm (Services Committee)
- 23rd September 2025 at 7.50pm (Finance and Policy Committee)
- 8th October 2025 at 7pm (Full Council)

Meeting closed at 20.30.