**A painting of a castle in a frame

Description automatically generated**Colnbrook with Poyle Parish

Parish Office

Colnbrook Village Hall

Vicarage Way

Colnbrook  
Slough

SL3 0RF

Council

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| Services Committee Meeting |

**Minutes**

Minutes of meeting for the Services Committee meeting of Colnbrook with Poyle Parish Council held at Colnbrook Village Hall on Tuesday 27th May 2025 at 7pm.

Present: Councillors Buchannan (Chairman), Whitrod (Vice Chairman), Bartlett, Bedi, Evans, and Raju.

Members of the Public Present: 2

1. **Representations from members of the public**

None received. Locum Clerk noted for the record.

1. **Apologies: To receive and approve apologies for absence**

No apologies were received from Cllr Rana. Locum Clerk noted for the record.

1. **Minutes: To approve and sign the minutes of the meeting held on 25th March 2025**

Cllr Whitrod proposed that the minutes from 25th March 2025 were agreed. Seconded by Cllr Bedi. Cllr Buchanan did not vote as he was not in attendance at the March meeting. Minutes were agreed by majority vote. Locum Clerk noted for the record. Minutes were duly signed by Cllr Whitrod. Locum Clerk to receive when she is next in attendance.

1. **Matters arising**

None.

1. **To discuss the Colnbrook Recreation Grounds repairs**

Councillors noted that fencing at the Recreation Grounds was in a state of disrepair and required attention to ensure that it was fixed. Cllrs Whitrod and Buchanan had been in attendance at the Grounds and had received a quote from A2Z Property Maintenance and Repairs valued at £3,400 for materials and labour to fix the fencing and the steps at the football pitches.

Cllr Bartlett agreed to obtain a further quote for repairs works to compare. Cllr Buchanan proposed that works to the value of £5,000 be agreed in principle by the Services Committee as the work was urgent. If no further quotes were received, Cllrs Buchanan and Whitrod would instruct A2Z Property Maintenance and Repairs to complete the outstanding works. Seconded by Cllr Whitrod. Agreed unanimously, motion carried. Cllrs Buchanan and Whitrod to update at a future meeting.

1. **To update on progress from the Sparks Electricians quote for fixing dog fouling/control signs at Colnbrook Recreation Ground**

Cllr Whitrod noted that the signs were ready for collection and that he was happy to arrange this. The signs would be erected in the coming weeks. Cllr Bedi noted that she would speak to Slough Borough Council on the Albany Park dog signs and update accordingly. Locum Clerk noted items for a future meeting.

1. **To update on progress of the new dog waste bins in Colnbrook and the purchase and installation of them within the parish**

Cllr Whitrod noted that the replacement bins (funded by HAL) order was in production from Glasdon. Bank details for the funding had been sent by the Locum Clerk to HAL who would confirm to councillors once funding had been received. Once the bins had been delivered, a contractor would be contacted to lay the concrete slabs to place the bins. HAL would retrofit signs to show their funding once the bins were in situ. It is anticipated that the bins would be in place in the next couple of months. Locum Clerk/Cllr Whitrod to update future meetings.

1. **Any other business and Chairman’s correspondence**

The Locum Clerk noted that she had received a complaint from a member of the public on the Recreation Grounds play equipment (specifically the rollercoaster) as her child had fallen off it. Cllrs Buchanan and Whitrod to investigate and update the Locum Clerk.

1. **Items for inclusion on the agenda of a future meeting**

* Family Funday celebrations update
* Sparks quote, sign installation update
* Certificate of thanks/Trophy for contributions to community for resident

1. **Date of next meeting**

* 24th June 2025

**Meeting closed : 19.40**

Chairman’s signature……………………………………………………………………