



Colnbrook with Poyle Parish Council

Parish Office
Colnbrook Village Hall
Vicarage Way
Colnbrook
Slough
SL3 0RF

Email: clerk@colnbrookwithpoyle-pc.gov.uk

Minutes

Minutes of meeting for the full council meeting held at Colnbrook Village Hall on Wednesday 12th March 2025 at 7pm.

Present: Councillors Evans (Chairman, arrived 7.14pm), Brenner (Vice Chairman), Buchanan, Bedi, Gipps, Raju, Whitrod and Juliepm Flenley (Locum Clerk).

Members of the Public Present: 4.

1. Representations from members of the public

A resident noted the increased amount of dog poo in Albany Park, particularly around the entrance gateway. Councillors noted that dog fouling signs had been approved and were in production. They would be erected in problem areas to deter errant dog owners/walkers.

A number of residents noted that rubbish bins had not been collected once more this week in the borough and that domestic bins were full and overflowing. A number of Slough Borough Council bins were also overflowing by the Village Hall and Vicarage Way. Councillors noted that bin day was Friday; Cllr Bedi noted that the Environmental lead at SBC had been contacted and that the bins should already have been emptied by the in-house bin team. Cllr Bedi to raise the issue once more with SBC.

A resident also noted that there were significant litter issues in the parish, particularly around the Subway takeaway on Poyle Road and also in Dickins Road. The Locum Clerk noted that a call requesting some attention in the area from Heathrow Rangers could resolve the issues in these areas. Locum Clerk to liaise with Heathrow Rangers.

A villager noted that there was an abandoned trailer just beyond the Punchbowl Pub, and that rats and rubbish were an issue. She requested that the parish council focus some attention on the Poyle Road as there were issues with motorbike racing late at night, vandalism of lampposts, verges being cut up from vehicles mounting them, and a lack of road markings. Councillors noted that a number of these issues had already been raised with SBC, and that antisocial motorbiking was a police matter and should be reported as such. Councillors agreed to monitor the situation.

2. To receive apologies for absence

Apologies received from Cllrs Bartlett, Rana and Smith. No apologies were received from Cllrs Alfred and John. Locum Clerk noted for the record.

3. Declarations of Interest

None declared. Locum Clerk noted for the record.

4. Minutes: To approve and sign the minutes of the meeting held on 12th February 2025

Proposed by Cllr Bedi, seconded by Cllr Brenner. Agreed unanimously, Locum Clerk to retain a copy.

a) Matters arising.

None noted.

5. To update on the "20's Plenty" scheme for Colnbrook

Cllr Brenner noted that she had emailed London Heathrow Community Fund. It was noted that a new fund would be available from April and details have been provided. Cllr Brenner noted that if 20mph limits through the village was not achievable, at the very least, it could be implemented by Colnbrook Church of England School. A donation of

£2,000 has also been donated in principle by a local business owner towards the costs of the scheme. Cllr Brenner and the Locum Clerk to liaise on applying to the new LHR Community Fund once it has opened in April. Cllr Brenner/Locum Clerk to update at a future meeting.

6. To update on VE Day Celebrations organized for 5th May 2025

Cllr Bedi noted that a number of meetings had been held and that a poster has been printed for distribution in the village and that the village hall had been booked. The working group had been active and a singer has been booked. The day is arranged as a picnic with an open bar for refreshment purchases. A small memorabilia display has been arranged showing war-time items provided by local residents which will be available to view in the village hall alongside the picnic.

The parish council is purchasing bunting and other items for the day as a contribution to the event which is to be held on Bank Holiday Monday 5th May 2025.

7. To note and discuss the Poyle Road Experimental Northbound Width Restriction

Councillors discussed the unfinished bus gate on Poyle Road which was due for completion in late November. Councillors requested that the Locum Clerk contact Matthew Hooper from SDC Highways and invite him to the April full council meeting to update the council on progress on this and a number of other issues.

8. To discuss the verge repair on Poyle Road

Cllrs Bedi and Buchanan noted that photos had been sent to Slough Borough Council Highways on the issue; the verges are damaged as a result of vehicles mounting them resulting in significant rutting which is unsightly. It was confirmed that SBC were not able to intervene so SBC Green Spaces team have been contacted to try to get the verges rectified. Other solutions are also being considered, including heavy planters and posts to stop vehicles destroying the verge which would then allow the grass areas to be reseeded.

It was noted that road markings would need to be introduced as a result in the Controlled Parking Zone (CPZ) consultation but this would displace cars. The parish council could consider concrete planters to ensure that regulations were being adhered to. The land outside Colbrook Wines would also need to be rotavated and reseeded.

9. Planning Applications received, for consideration

- a) [P/10697/022](#) - Waste Facility, Poyle New Cottages, Bath Road, Colbrook, Poyle, SL3 ONT. Submission of details pursuant to condition 11 (Site Specific Remediation Strategy) of planning permission P/10697/015 dated 19/11/2024. Councillors noted the application for the record.
- b) [P/10697/021](#) - Waste Facility, Poyle New Cottages, Bath Road, Colbrook, Poyle, SL3 ONT. Submission of details pursuant to condition 21 (Surface Water Drainage Scheme) 22 (Drainage - Maintenance) of planning permission P/10697/015 dated 19/11/2024 Councillors noted the application for the record.
- c) [p/20511/001](#) 67, Moreland Avenue, Colbrook, Slough, SL3 0LL. Construction of a single storey rear extension. Councillors noted that they had no objections to the application.

10. Planning Applications determined

- a) [P/10697/019](#) - Waste Facility, Poyle New Cottages, Bath Road, Colbrook, Poyle, SL3 ONT. Submission of details pursuant to condition 29 (Archaeology) of planning permission P/10697/015 dated 19/11/2024. CONDITIONS COMPLIED WITH.
- b) [P/10697/020](#) - Waste Facility, Poyle New Cottages, Bath Road, Colbrook, Poyle, SL3 ONT. Submission of details pursuant to condition 3(External Facing Materials). CONDITIONS COMPLIED WITH.
- c) [P/20696/000](#) - 1, Poplar Close, Colbrook, Slough, SL3 0PQ. Construction of single storey rear extension and changes to the original side. APPROVED.

Councillors noted the above for the record.

11. Bank Accounts

- a) To receive an update on banking

The Locum Clerk noted that the paperwork for a new Unity Trust Bank account had been submitted and paperwork would follow. A chasing telephone call had been made but there have been delays in the account opening process. Locum Clerk to keep the council updated on progress.

12. Payment Lists: To consider the payment lists for approval and to note any payments made since the last meeting.

Payee	Description	Invoice no.	Method of Payment	Gross Invoice Amount (£)
Paid – expenditure previously approved at Council meeting/regular payments				
None				
For approval				
Julie Flenley	Locum Fees – February 2025	Inv. 014	CHQ	2,431.62
Countrywide Grounds Maintenance	Parish Maintenance – February 2025	Inv. 618765	CHQ	831.49
Zurich	Annual Insurance Premium	Inv. 542529125	CHQ	1465.16
Vicki Brenner	Postage Refund		CHQ	3.80
Vicki Brenner	Refund for Plants (Village Planters)	Receipts	CHQ	45.00

Councillors noted the above and agreed unanimously to pay all invoices. Cllrs Smith and Bedi to sign cheques for Cllr Brenner’s distribution.

13. To note and agree the bank reconciliations for all accounts

The Locum Clerk provided bank reconciliations for all accounts from April 2024-February 2025 to accord with all bank statements and balances at the bank. The bank reconciliations for all months were agreed unanimously and signed by Cllrs Evans and Brenner. Locum Clerk to retain for the record.

14. Any other matters for information only

It was noted that Clean Up Colnbrook was upcoming on 5th April and all were welcome to volunteer. Meeting at Colnbrook church where refreshments would be provided.

15. Chairmans correspondence

Cllr Evans noted that she had received emails complaining about lorries parking overnight by the BP station. It was also noted that the street lamp at the old Doctor’s Alley was not working and that there were a number of sharp edges sticking out which would need attending to. Cllr Buchanan noted that he would obtain the streetlamp number and report it to SDC. Cllr Evans also noted that a letter regarding defibrillator grants was received. Locum Clerk noted for the record.

16. Items for inclusion on the agenda of a future meeting

- VE Day Celebration update
- 20’s Plenty
- Heathrow Rangers Rubbish Clearance

17. Date of next meeting

- 12^{14th} May 2025 (full council)
- 22nd April 2025 (Finance and Policy Committee)
- 22nd April 2025 (Services Committee)

Meeting closed at 20.20.