



# Colnbrook with Poyle Parish Council

Parish Office  
Colnbrook Village Hall  
Vicarage Way  
Colnbrook  
Slough  
SL3 0RF

Email: [clerk@colnbrookwithpoyle-pc.gov.uk](mailto:clerk@colnbrookwithpoyle-pc.gov.uk)

## Minutes

Minutes of meeting for the full council meeting held at Colnbrook Village Hall on Wednesday 8<sup>th</sup> January 2025 at 7pm.

Present: Councillors Evans (Chairman), Brenner (Vice Chairman), Bartlett, Gipps, Rana, Smith, Whitrod and Julie Flenley (Locum Clerk).

Members of the Public Present: 9 including members from Thames Valley Police.

### **1. Representations from members of the public**

Several members of the public questioned the parking proposals for Colnbrook following the Slough Controlled Parking Zone consultation which is due to close shortly. A number of residents noted that they had not yet had letters, and expressed many concerns over the proposals. Cllr Smith confirmed that the consultation was being held borough wide, and that something needed to be done to combat the problems caused by Heathrow Airport parking and more houses of multiple occupancy/multiple car houses.

Cllr Smith encouraged residents to make representations on the consultation which was due to close on 19<sup>th</sup> January 2025. The parish council agreed to post their response on the consultation on the website for resident's perusal. Locum Clerk to compete.

### **2. To receive apologies for absence**

Apologies received from Cllrs Alfred, Bedi, Buchanan, John and Raju. Locum Clerk noted for the record.

### **3. Declarations of Interest**

Cllr Smith noted an interest in agenda item 5 as Leader of Slough Borough Council. Locum Clerk noted for the record.

### **4. Minutes: To approve and sign the minutes of the meeting held on 13<sup>th</sup> November 2024**

Proposed by Cllr Brenner, seconded by Cllr Whitrod. Agreed unanimously. Locum Clerk to retain a copy.

- a) Matters arising.  
None noted.

### **5. To discuss and agree the recent Colnbrook Parking Zone consultation response from Slough Borough Council (deadline 20<sup>th</sup> January 2025)**

Councillors discussed the proposals in detail and considered residents views, which had been expressed directly to councillors prior to the meeting, by residents in the public gallery and over email. It was noted that residents had serious concerns about the proposals and how it would affect parking in the village. It was noted that costs of parking enforcement could be covered by Heathrow Airport Ltd. for cars which have been left for long periods, and the imposition of 15 minute waiting times for on-street parking for the local shops could be considered but the solution needed to benefit residents and deter overflow parking from the airport. Slough Borough Council also needed to consider the impact of displaced cars, and the impact of multiple-car households which would be impacted by the imposition of the proposals.

Councillors unanimously motioned to object to the proposals as presented (Cllr Smith did not vote due to his position as Leader of the Council), with Cllr Brenner to liaise with the Locum Clerk to send a letter to SBC. The letter would be added to the landing page of the website for residents to view. Locum Clerk to arrange.

## 6. To discuss the “20’s Plenty” scheme for Colnbrook

Cllr Brenner noted that she had been in discussion with Slough Borough Council for some time over the 20’s Plenty scheme. Initially it was going to be ward wide over 4 years. SBC had given costings of £36,000 for a temporary scheme for 18 months to measure traffic speeds and volumes through the village to establish whether a scheme was necessary. The costs would include Automatic Traffic Counters (ATC’s), road markings and repeater signs which would be installed as part of the project.

Councillors noted the costings; it was proposed that the Locum Clerk liaise with Cllr Brenner to contact Heathrow Airport Ltd. to see if there was a possibility for a contribution to the costs. Agreed to discuss on a later agenda, updates to follow.

## 7. Planning Applications received, for consideration

- a) [P/11133/027](#) - Rail Aggregate Storage Depot, Colnbrook by Pass, Colnbrook, Slough, SL3 0EB. Retrospective planning application for the installation of a liquid petroleum gas tank and ancillary structures. Councillors motioned no comments. Locum Clerk noted for the record.

## 8. Planning Applications determined

None have been determined since the previous meeting.

## 9. Bank Accounts

- a) To receive an update on banking

The Locum Clerk noted that the paperwork for a new Unity Trust Bank account had been submitted and paperwork would follow. Two accounts were being closed and moved over (The DirectPlus account and the Business ISA-50 account), with the remaining account being left open until the fraud investigation has concluded. The new account would render the council able to settle its running costs vis BACS transfer and allow dual authority on the account.

Councillors further motioned that all accounts be closed as reasonable practicable with the Co-operative Bank with all funds being moved to Unity Trust. Locum Clerk to keep councillors updated.

## 10. Payment Lists: To consider the payment lists for approval and to note any payments made since the last meeting.

Payee	Description	Invoice no.	Method of Payment	Gross Invoice Amount (£)
<b>Paid – expenditure previously approved at Council meeting/regular payments</b>				
N/A				
<b>For approval</b>				
Julie Flenley	Locum Fees – November 2024, Inv. 008	Inv. 008	CHQ	2,551.62
Julie Flenley	Locum Fees – December 2024, Inv. 010	Inv. 010	CHQ	2400.00
MB Creative	Printing costs – Winter Newsletter 2024 (1000 copies)	Inv. 121849	CHQ	2,150.00
Geoff Bartlett	Remembrance Cakes REFUND		CHQ	38.98
Vicki Brenner	Refund – stamps and flowers REFUND		CHQ	6.60 & 19.30
Puja Bedi	Pippins Vouchers (REFUND)	206-1611143-6657968	CHQ	200.00
SLCC	Kate Houlihan Locum Fees – March 2024	Inv. 740	CHQ	474.48
Countrywide Grounds Maintenance	Parish Maintenance – October 2024	Inv. 598355	CHQ	831.49
Countrywide Grounds Maintenance	Parish Maintenance – November 2024	Inv. 603974	CHQ	831.49
Countrywide Grounds	Parish Maintenance – December 2024	Inv. 608650	CHQ	831.49

Maintenance				
Vision ICT	Hosting and support costs annual	Inv. 19425	CHQ	402.76
Vision ICT	Domain renewal	Inv. 19581	CHQ	78.00
Spark Welding	Play Park Gate Works	Inv. 9945	CHQ	168.00
Alastair Buchanan	The Sign Shed - Dog Fouling Signs REFUND	Inv. SHED776969	CHQ	29.45
Colnbrook Village Hall	Hall Hire	Inv. 1188 & 1189	CHQ	40.00 & 40.00

Councillors noted the above and agreed unanimously to pay all invoices. Cllrs Smith and Bedi to sign cheques for Cllr Brenner's distribution.

**11. To note and agree the bank reconciliations for all accounts**

The Locum Clerk noted that she had not had full access to all accounts at present and requested deferment to a future agenda. Agreed unanimously. Locum Clerk noted for a future agenda.

**12. Any other matters for information only**

Cllr Whitrod thanked Thames Valley Police for their attendance. It was noted that there was a high flood alert in Colnbrook – the county ditches were currently high and being monitored, and the Environment Agency had issued warnings to residents. The wall by the village hall still had not been repaired and required actioning.

**13. Chairmans correspondence**

None received. Locum Clerk noted for the record.

**14. Items for inclusion on the agenda of a future meeting**

- Budgets and Precept
- 20's Plenty

**15. Date of next meeting**

- 12<sup>th</sup> February 2025 (full council)
- 28<sup>th</sup> January 2025 (Finance and Policy Committee)
- 28<sup>th</sup> January 2025 (Services Committee)

**Meeting closed at 20.15.**