



Colnbrook with Poyle Parish Council

Minutes of a meeting of the Parish Council 10th September 2024 Meeting Commenced at 1900hrs

Present: Councillors (Cllr) Bedi (in the Chair), Bartlett, Brenner, Gipps, Rana, Whitrod

Officer Present – none, as the Council has not appointed a Clerk, it was agreed that Cllr Brenner take the minutes

Members of the Public: 10

1. **Welcome** – Cllr Bedi thanked everyone for attending.
2. **To receive apologies for absence:**
Apology had been received from Cllrs Whitrod, Buchanan
RESOLVED to note the apologies from Cllrs Buchanan, Alfred, Raju, Evans, Smith
3. **MINUTES: To approve the minutes of the meeting held on the 9th July 2024.**
It was proposed by Cllr Whitrod and seconded by Cllr Bartlett and ...
RESOLVED that the minutes of the meeting held on the 9th July 2024 were approved as a true record.
4. **Public Question Time (Max 30 minutes)**
 - Resident raised ongoing issue about LHR / Poyle businesses/Vans parking on residential roads. Cllr Bedi advised that a public Consultation on controlled parking zones/resident parking permits was being issued imminently for all residents to have their say. LHR have contributed £10K and pin pointed areas that could benefit from double yellow lines but now waiting on findings from the consultation .

RESOLVED: it was agreed that the Thames Valley Police based at LHR / Traffic enforcement **to be invited to the next full Parish meeting.**

- Cllr Bedi urged all residents to report/send photos. - keep reporting to Cllr Bedi and Smith.
- Resident asked what portion of the Parish Council precept that the council received for the ward was allocated to/spent on. Cllrs advised that such items like the Hanging baskets/Christmas lights/Playground/Grounds maintenance/new playground equipment/replacement and maintenance.

- Resident requested where she could be supplied with refuse bags from SBC so that she can conduct litter picks. Cllr Bedi advised she would drop off a supply. recommended she wear a high-vis Volunteer jacket when litter picking.
- Residents advised weeds along pavements/roads should be maintained by SBC - Cllr Bedi will bring this matter up with SBC.
- Cllr Bedi advised that she is considering rolling out the “adopt your street” scheme across the village to engage with residents concerned.
- Question raised regarding the Bus Gate - it is still awaiting final sign off.
- Resident asked if the Cameras at each end of the village are being monitored - Cllr Bedi confirmed that TVP maintains and monitors these 24/7.
- Pippins Park - concern raised by residents at the state of the pathway, constant flooding and litter
- **RESOLVED** that Cllr Bedi would take up these issues with SBC

5. Planning

- a. To consider any new planning applications relating to the Parish of Colnbrook with Poyle

- i) *Planning application P/15665/001 for Land South of Colnbrook By Pass, Colnbrook By Pass, Colnbrook, Slough, Berkshire, SL3
Construction of a meet and greet car park with block car parking spaces*

RESOLVED: That Cllr Brenner would request further information about the number of cars/transfer service to / from airport and how that may affect local traffic.

- ii. *Planning Ref:P/12244/012*

Site: Colnbrook Logistics Centre, Colnbrook Bypass, Slough, SL1 0EB

Proposal:

- *Full planning application for the continued and permanent use of the site for the testing, screening, delivery, storage and assembly of materials and components related to the construction of Heathrow related development projects. Including the retention of existing remote goods screening centre for the secure screening of goods and materials prior to their entering of Heathrow Airport and associated storage. Retention of existing rail sidings, gantry crane car and lorry parking, means of access, drainage infrastructure and boundary treatments. Demolition of two existing administration buildings followed by the construction of a single purpose-built building, the repurposing of the existing cement shed as a Design for Manufacture and Assembly (DfMA) facility and the provision of a comprehensive landscaping scheme. (Use Class B2 - General industry and Use Class B8 - Storage and distribution).*

RESOLVED: Cllrs raised no objections to this proposal.

6. Search for Clerk/RFO update and options.

Cllr Brenner advised that details of the position were being posted via HALC, LCC and SBC to hopefully source interested candidates accordingly.

7. Recommendations from the Services Committee:

- a. To approve the Services Committee minutes of the meeting held on the 20th August 2024
RESOLVED Cllr Whitrod proposed and Cllr Bartlett seconded

b. Update regarding the Notice Boards

Cllr Buchanan had confirmed that all Noticeboards have been sanded down and repainted.

Cllr Bedi shared the detailed update provided by the Chair of Services Committee, Cllr Buchanan in his absence. (see attached)

- c. **Remembrance Sunday arrangements**
RESOLVED: Sunday 10th November 2024 - 0930hrs Scouts parade will start at the Memorial at Dickens Place and end at St Thomas Church.
Poppies will go up in October, the Heathrow Rangers will do this.
It was agreed that the Parish Council will provide refreshments for all attending after the Service at St Thomas Church
- d. **Christmas Decorations 2024 proposal**
RESOLVED: it was agreed that we will have White lights on all trees and motifs to be the same as last year. Ideally lights/trees to go up the weekend of 23rd November.
RESOLVED: Cllr Brenner to follow up and advise the company providing this accordingly.
- e. **Update ref SBC start date for the Resident Parking Consultation**
Cllr Bedi advised that the draft had been submitted and that this should be issued/circulated to all residents in the next month.
- f. Update regarding the outstanding Minutes from February/March/April 2024
RESOLVED: Cllr Bartlett confirmed he would get these drafted next week.

8. Recommendations from the Finance and Policy Committee:

- a. To approve the Finance & Services minutes of the meeting held on 20th August 2024
 - Cllr Bedi proposed and Cllr Gipps seconded
- b. For the Council to approve the Financial Risk Register
Deferred
- c. To approve the Internal Controls Policy
Deferred
- d. Update regarding membership to BALC/HALC
Cllr Brenner advised that the Council membership had been renewed
- e) **To pass a resolution on the Notice of Conclusion of Audit for the Annual Governance and Accountability Return for the year ended 31st March 2023.**
The resolution was duly completed and signed accordingly and then proposed by Cllr Bedi and seconded by Cllr Bartlett
- f) **To confirm the Accounting Statements for 2023/24**
The statements were reviewed and accepted accordingly, proposed by Cllr Gipps and seconded by Cllr Bartlett
- g) **To review the Annual Governance Statement 2023/24.**
The statement was reviewed and accepted accordingly, proposed by Cllr Rana and seconded by Cllr Bedi
- h) Regarding the outstanding Minutes from February/March/April 2024
RESOLVED: Cllr Bartlett confirmed he would get these drafted by next week.

9. To approve the payment list.

31/07/2024 WindowFlowers 12,477.60

Hanging Baskets for Summer 2024

31/08/2024	Countrywide Grounds Maint.	818.49
	Ground Maintenance Rec/Splash/Memorialsite August 2024	
31/08/2024	Cllr Whitrod	46.2
	ref: The Rec opening and general maintenance	
31/08/2024	Cllr Raju	93.11
	ref: The Rec opening and general maintenance	
31.8.24	Cllr Brenner	14.85
	Postage for 11 letters with invoices to suppliers	
03/09/2024	Colnbrook village Hall	20.00
	Hall hire for Services Meeting	
31/07/2024	Matties Gardening	1083.33
	Ground Maintenance final invoice, July 2024	
03/09/2024	Cllr Whitrod	27.05
	Keys cut for container/rec ground notice board	
05/09/2024	A2Z Ground & Property	800
	sand and repaint Council notice boards	
05/09/2024	Cllr Buchanan	36.33
	Plants for planters at entrance to village gates	

10. Update from Sub-committees:

- a. Colnbrook Village Hall Trust - Cllr Brenner reported that hires for the hall remained steady, both with new business and great repeat hirers who use and book the hall on a very regular basis.

- b. Berkshire Association of Local Councils/ HALC - Cllr Brenner advised that membership had been renewed.
- c. Local Community Forum LHR – Cllr Rana advised he had just come from a LHR Community Forum meeting and top of agenda items were parking issues in neighbouring villages

- d. SBC Audit & Corporate Governance Committee – Cllr John not present to update

- e. Colnbrook Residents Association - Cllr Alfred, not present to update

- f. Neighbourhood Action Group - Cllr Bartlett advised there had been no meetings held

- g. Flood Action Group – Cllr Bartlett reported that there had been no meetings recently - but many of the drainage ditches are being cleared along Horton Road, Thames Water have been carrying out a number of repairs

- h. Westfield Residents Association - Cllr Gipps reported ongoing issues regarding abandoned cars/garage areas being used for business storage. Cllr Gipps to send Cllr Bedi details and photos.

- i. Conservation Area Sub-Committee – Cllr Brenner advised main item in the area remains the lack of any building work/progress at the Star&Garter. Cllr Bedi advised the SBC Officer overseeing the development progress had left in June and it had been overlooked that a visit was required. A meeting on site is arranged for Tuesday 17th September as SBC need to check the bat boxes are in situ before advising/allowing further work to proceed.

11. Correspondence to the Chair

- a. Colnbrook Clean up being held on Saturday 28th September, 10 - 12 midday, St Thomas Church meet up to collect litter pickers and bags

- b. Parish Council Newsletter: Cllr Bedi asked that all Cllrs and community groups / businesses to be submit their articles/write ups by 30th September 2024

- c. Cllr Bedi advised that she Cllr John had contacted her to say that she had not received an invite/agenda for this meeting to her email address. Upon checking, Cllr Brenner, who had issued the Agenda, confirmed that Cllr John had been included in the list of recipients using her Parish Council email address which is where all correspondence for council matters must be addressed to. It was also noted that the Agenda for the meeting was posted on the Parish Council Website on the 4th September for all to have access to.

12. Date of next meeting 8th October 2024

Meeting closed at 8:15

Signed.....

Date.....esx