



Colnbrook with Poyle Parish Council

Minutes of a meeting of the Parish Council 9th July 2024 Meeting Commenced at 1900hrs

Present: Councillors (Cllr) Evans (in the Chair), Bartlett, Brenner, Gipps, Raju, Rana, Smith

Officer Present – none, as the Council has not appointed a Clerk, it was agreed that Cllr Brenner take the minutes

Members of the Public: 5

1. **Welcome** – Cllr Evans thanked everyone for attending.
2. **To receive apologies for absence:**
Apology had been received from Cllrs Whitrod, Bedi
RESOLVED to note the apologies from Cllrs Whitrod, Bedi
3. **MINUTES: To approve the minutes of the meeting held on the 11th June 2024.**
It was proposed by Cllr Bartlett and seconded by Cllr Buchanan and ...
RESOLVED that the minutes of the meeting held on the 11th June 2024 were approved as a true record.
4. **Public Question Time (Max 30 minutes)**
 - Resident commented that verges of roads in the village very unkempt and overgrown with weeds – Cllr Evans advised SBC lack of funding for quad to carry out weed control
 - Bins in Pippins Park – not enough and too small. Resident urged to report to SBC as Pippins is under Council remit, not Parish Council
 - Albany Park – same issues, litter and fly tipping
 - Smell in the air especially at the weekend – Grundons material recovery?
 - Resident thanked the Parish Council for arranging hanging baskets, thanks to Cllr Buchanan noted
 - Query from resident what does the PC precept cover- Cllr Evans advised
 - Speeding and Parking along Park St and Bath Road – Cllr Buchanan explained the SBC had been approached for many months to address.
Cllr Smith advised that SBC will implement Controlled Parking zones.
 - Suggestion for PC Meetings schedules to be posted at Schools and Pubs.

Thames Valley Police: 3 PC/PCSO attended the Public Session:

Updated to advise that they have been recently allocated to Colnbrook/Wexham/Langley, plus one PCSO All quite new on the job and area and looking to engage with community; they had held a meeting at St Thomas Church recently.

Encouraged all to report issues/ engage with young people/

Cllr Smith asked if the fatal hit and run at Horton Road had resulted in an arrest – TVP advised that they understood that there had been but could not comment further.

5. Planning

- a. To consider any new planning applications relating to the Parish of Colnbrook with Poyle

No applications to be reviewed.

6. Search of Locum/RFO update – Cllr Bartlett and Cllr Brenner to update

Ongoing, as to date no candidate had been found. Cllr Smith will send the details of a previous locum clerk (Steven Endacott) to Cllr Buchanan.

7. Recommendations from the Services Committee:

- a. To approve the Services Committee minutes of the meeting held on 28th May 2024
 - Cllr Buchanan proposed and Cllr Bartlett seconded
- b. Update regarding Family Fun Day planned for official opening of Recreation Ground once new equipment installed.
 - 4th August 2024 all Cllrs requested to assist on the day/preparation
- c. Update regarding Playground Equipment delivery/installation at the Rec
 - Cllr Whitrod had updated that the work has started today
- d. Update regarding Hanging baskets/Window Plants for Summer 24
 - Cllr Buchanan reported that all the posts and baskets have been hung. Requested that they be left until October.
- e. Update regarding the outstanding Minutes from February/March/April 2024
 - Cllr Bartlett is drafting these and will be ready to issue shortly.

8. Recommendations from the Finance and Policy Committee:

- a) To approve the Finance Committee minutes of the meeting held on 28th May 2024
 - Cllr Smith proposed and Cllr Gipps seconded
- b) For the council to approve the Financial Risk Register
 - Auditors have provided this but there are still a few outstanding items to be checked off before completion possible.
 - Cllr Bartlett advised that there is a redactive copy that will be published on the website but in the meantime requested this be approved:
 - Cllr Smith proposed and Cllr Buchanan seconded
- c) To approve the Internal Controls Policy
 - Cllr Buchanan advised that this has been completed
 - Cllr Buchanan proposed and Cllr Gipps seconded.
- d) Regarding the outstanding Minutes from February/March/April 2024
 - Cllr Bartlett is drafting these and will be ready to issue shortly.

9. To approve the payment list.

Cllr Smith advised Colnbrook Village Hall hire invoices totalling £130.00 for hire was due

Cllr Smith proposed and Cllr Rana seconded

Request for payment for the Church of England School for the end of terms school trophies. £93.00

Cllr Rana proposed and Cllr Brenner seconded

Cllr Evans advised the Village Clock service needs to be followed up – Cllr Bartlett will liaise with then.

9. Update from Sub-committees:

a. Colnbrook Village Hall Trust - Cllr Brenner reported bookings remained steady, both new hirers and ongoing regulars

b. Berkshire Association of Local Councils/ BALC/NALC - Cllr Evans advised she had received membership rates from HALC £923.88 and NALC £336.50

Cllr Rana proposed and Cllr Smith seconded, all present in favour.

ACTION: Cllr Evans to arrange accordingly.

c. Local Community Forum LHR – Cllr Bedi and Cllr Buchanan, Cllr Rana
Cllr Rana had just come from the meeting at which he raised issues affecting Colnbrook.

d. SBC Audit & Corporate Governance Committee – Cllr John
- Cllr John not present

e. Colnbrook Residents Association - Cllr Alfred provided general update on Star & Garter building

f. Neighbourhood Action Group - Cllr Bartlett and Cllr Alfred

- No meeting yet

g. Flood Action Group – Cllr Bartlett

- No meeting yet

h. Westfield Residents Association - Cllr Gipps

- Residents advised cars are parking right up to the entrance of the estate now... real issue with long term parking.

- Chervil Close resident is now taking over 3 car park spaces with containers and shed
- Cllr Smith advised check if change of use has been made and approved with SBC

i. Conservation Area Sub-Committee – Cllr Raju, Cllr Buchanan, Cllr Brenner
Planters and entrance to the village planters... LHR Rangers have been contacted.

10. Correspondence to the Chair

None had been received.

11. Date of next meeting.

NB: It was agreed that with many items, including the Rec playground work ongoing, a decision was made to **hold a Services and Finance meeting 20th August 2024**

Meeting closed at 20:38hrs