



Colnbrook with Poyle Parish Council Finance & Policy Committee

Minutes of meeting for the **Parish Finance & Policy Committee** held at **Colnbrook Village hall** on **25th June 2024** at 7:30pm.

Minutes for the meeting of the Parish Committee members Present: Councillors (Cllr) Gipps (In the Chair), Brenner, Smith

Also Present: Cllr Whitrod, Cllr Bedi, and Cllr Buchannan

Officer Present: No officer was present at the meeting

Members of the Public: 0

1) Welcome

Cllr Gipps welcomed all present

2) Apologies: To receive and approve apologies for absence.

RESOLVED: to note the apologies from Cllr Bartlett, Cllr John, Cllr Alfred

3) Minutes:

To receive approve and sign the minutes of the meeting held on 28th May 2024

DEFERRED: This item was deferred as the minutes of the previous meeting were not available.

RESOLVED: Cllr Bartlett to present these at the next meeting/

4) Bank Accounts: To receive an update on adding additional signatories to the account.

Cllr Bartlett had advised via WhatsApp Group message that he had the signatory paperwork completed and would share this with Cllr Smith and Cllr Bedi to submit to the bank.

Cllr Bartlett advised he would proceed to get the end of year reports published in line with details required.

5) Update of setting up Online Banking

Cllr Bartlett as per WhatsApp group advise (see Point 4 above)

6) Payment Lists: To consider the payment lists for approval and to note any payments made since the last meeting

Cllr Smith proposed payment of £107.20 for the new zip wire seat and £10.00 for the Space Station deposit to be approved for payment of both items to be reimbursed to Cllr Whitrod. Cllr Buchanan seconded and Cllr Gipps concurred, all present agreed to £117.20 reimbursement to Cllr Whitrod.

7) Any other Business

Vision ITC account – Cllr Whitrod advised he had contacted them and been told there are +25 email addresses on the account. Cllrs present discussed and concluded that many of these would be from past Cllrs whose email addresses would need to be kept on file/account for the required period of time.

RESOLVED: It was agreed for Cllr Whitrod to contact Vision ITC to obtain the list of email addresses to review accordingly.

Meeting closed at 1930hrs

DRAFT