



Colnbrook with Poyle Parish Council Finance & Policy Committee

Minutes of meeting for the **Parish Finance & Policy Committee** held at **Colnbrook Village Hall** on **28th May 2024** at 7:30pm.

Minutes for the meeting of the Parish Committee members Present: Councillors (Cllr) Bartlett (In the Chair), Gipps, Brenner, John, Smith

Also Present: Cllr Whitrod, Bedi, Buchannan, Evans, Rana, Raju, Alfred

Officer Present: No officer was present at the meeting; Cllr Brenner was appointed to take minutes.

Members of the Public: 1

1. **Welcome** – Cllr Bartlett thanked everyone for attending.
2. **Apologies for absence:** None
3. **MINUTES:** To approve and sign the minutes of the Services Committee meeting of 23rd April 2024.

DEFERRED: This item was deferred as the minutes of the previous meeting were not available.

RESOLVED: Cllr Bartlett to submit the minutes at the next meeting

4. Payment Lists:

a) To ratify latest payment.

- Cllr Smith wished to record that at the last meeting the amount of £729.50 was paid to Cllr Rana as balance of the agree Chairmans allowance 2023-24.
- To pay Pippins School Books voucher £200.00
- To pay 2 months o/s to Matties Maintenance Services £ 2166.66 for March and April 2024
- To pay Cllr Buchanan for the Plants he had purchased on behalf of the Parish Council as formerly agreed from Farnham Nursery for the Village Planters £494.40 to be reimbursed by cheque to Cllr Buchanan
- To Pay £94.94 as reimbursement to Cllr Buchanan who purchased on behalf of the Parish Council to replant the planters outside the George,

RESOLVED: The payments were proposed Cllr Whitrod, seconded by Cllr Rana accordingly.

- Invoices received from Colnbrook Village Hall had been received for £170 (Mar), £50 (Jan) and £50 (Jan)

RESOLVED: Cllr Smith proposed, and Cllr Rana seconded that these payments be clarified with Treasurer of VH before proceeding with settlement.

b) to receive the final statement of account.

Cllr Smith advised that the former Clerk should have submitted this but was not sure if she had done so and to whom.

RESOLVED that Cllr Smith to contact the former Clerk to ask her the status accordingly.

- Cllr Smith also advised that we need to advise the Bank that some Cllrs on the current mandate are no longer Cllrs and therefore need to add new signatories.

RESOLVED: Cllr Bartlett to obtain and complete the forms from the bank for appointed Cllrs to sign and return to bank.

5. Chairman's Questions and Correspondence

- None

Meeting concluded 8.50pm