



Colnbrook with Poyle Parish Council Service Committee

**MINUTES**

**23 January 2024**

**Present (Committee members): Cllr K Evans (part), Cllr M Whitrod, Cllr N Rana, Cllr P Bedii and Cllr A Buchannan.**

**Also present: Cllr D Smith, Cllr G Bartlett, Cllr V Brenner and Cllr D Gipps**

**1. Welcome**

Cllr Whitrod welcomed all to the meeting.

**2. Apologies: To receive and approve apologies for absence.**

Committee member Cllr T Alfred had sent apologies.

Cllr J Raju had also sent apologies to the meeting.

**RESOLVED to note the apologies.**

**3. Approve minutes of the previous meeting: To receive approve and sign the minutes of the previous meeting.**

**DEFERRED:** This item was deferred as the minutes of the previous meeting were not available.

**4. To consider the grounds maintenance agreement for the 2024**

The committee discussed the grounds maintenance contract for 2024-2025. It was agreed that three quotes should be sought. The existing contractor and two other local contractors will be asked to quote.

**RESOLVED the current specification will be passed to the Locum Clerk who will seek quotes to be considered at a future meeting.**

**5. To consider the latest play inspection report for the play area and to consider and agree any remedial action needed or whether replacement equipment should be purchased.**

The most recent report from the play inspection company had been circulated to the committee. It was noted that a number of remedial actions were still outstanding.

Following discussion it was...

**RESOLVED that:**

a) the unsafe equipment will be taped off and a notice placed on the council website and in the park noticeboard advising users not to use the equipment. The tape will be monitored regularly and replaced as necessary.

b) It was delegated to the Locum Clerk to write a tender document for the replacement of the multi-unit, trampoline and agility trail. The tender document will be circulated to members for review prior to the tender being placed on contracts finder.

**6. To consider any updates or amendments regarding speed signs and traffic calming schemes within the village.**

Cllr Pedi advised the committee that the “20 is plenty” scheme had been approved, which was welcomed by all.

Consideration was also given to an additional sign vehicle activated sign being placed in Horton Road. Cllr Whitrod agreed to investigate this.

**RESOLVED to note the actions.**

**7. To consider any action that can be taken to reduce Fly tipping around village**

Fly-tipping continued to be an issue, especially around Dirft Way. This will be followed up with SBC.

**RESOLVED to note the information.**

**8. To consider bins for the park**

Cllr Bedi advised that SBC were going to provide additional bins and the installation would take place in 6-8 weeks.

**NOTED.**

**9. To consider the councils website provision**

It was agreed that the Locum Clerk would review the website to ensure that all statutory information was included in the website.

**NOTED.**

**10. Any other matters for information only**

It was proposed that the Green Flag is removed and replaced with a Union Flag, until all remedial actions in the park have been completed, the council can then re-apply for Green Flag status.

**NOTED.**