



## Colnbrook with Poyle Parish Council

Email: [clerk@colnbrookwithpoyle-pc.gov.uk](mailto:clerk@colnbrookwithpoyle-pc.gov.uk)

Chair of the Council  
Andrea Escott- 07973 386678

### **Minutes of the meeting of the Parish Council held at Colnbrook Village Hall On Tuesday 19<sup>th</sup> April 2022, commencing at 7.30pm.**

**Present:** Cllr A Escott (in the chair), Cllrs Bennett, Oakley, Rana, Small  
Beccs  
1 member of the public  
**In attendance:** The Locum Clerk, Mrs J Cadman

PC/22/051 **Chair's Welcome:** the Chairman welcomed everyone to the meeting and thanked them for attending this re-arranged meeting.

PC/22/052 **Receive and Approve Apologies for Absence:** apologies were received from Cllrs Babuta and Smith

PC/22/053 **Declarations of Interest:** none were made.

PC/22/054 **Public Session**  
No questions were raised.

PC/22/055 **Minutes:** - Members approved as a correct record the minutes of the Parish Council meeting held Tuesday 15<sup>th</sup> March.

Proposed by Cllr Escott, Seconded by Cllr Bennett, all in favour..

**Matters Arising from the Minutes**  
None were raised.

PC/22/056 **Standing Committees**  
The hall had been booked 3 times for meetings that had not taken place. It was **agreed** to hold standing committee meetings by Zoom for the time being, with all matters raised and agreed to be ratified at full Council before implementation.

PC/22/057 **Planning**  
No new plans had been received.

- PC/22/058 **Casual Vacancy**  
Two applications had been received for the Vacancy; one applicant had attended the meeting. Mr Salman Ghafoor introduced himself. He is an IT consultant, working as a fibre engineer. He is active in social media and wishes to serve the community in Colnbrook.  
Members *resolved* to co-opt Mr Ghafoor onto the Council with all in favour. Mr Ghafoor signed the Acceptance of Office and joined the meeting.
- PC/22/059 **Model Standing Orders**  
Nine councillors are required to be present in order for the Standing Orders to be adopted. This item will remain on the agenda.
- PC/22/060 **Code of Conduct**  
Deferred to the May meeting.
- PC/22/061 **Youth Worker/Stronger Neighbourhoods**
- a) *Health and Wellbeing*: MIND are going to hold a Friends in Need peer support session in Colnbrook, but have not set a date yet.
  - b) *Be-friending scheme*: this is being looked at, with the aim of enabling people to go to events with support.
  - c) *Crime and Community Safety*: the police surgery is on target.
  - d) *Youth*: the team is out and about talking to young people and families. A meeting will be held next week with representatives from the schools, to look at how best to engage with young people, and a report will be brought to the May Parish Council meeting. The team have had a meeting with the police.
  - e) *Education*: Pippin School have been pro-active in getting on line learning into the school.
  - f) *20 is Plenty*: the campaigners are talking to Highways officers.
  - g) *Fly Tipping*: more work needs to be done on how to report fly tipping.
- Cllr Escott concluded that cohesion is going well.
- PC/22/062 **Multi Agency Surgery**  
A surgery will be held on the 30<sup>th</sup> April between 10am and midday and it is hoped that all agencies will attend.
- PC/22/063 **Community Art Classes**  
As Cllr John was not present at the meeting, this item is **deferred** to the May meeting
- PC/22/064 **Finance and Policy Committee**
- a) *Update from the Chair of Finance*: none was received.
  - b) *Payment Sheet 11*: members ratified the payments stated. Proposed by Cllr Escott, seconded by Cllr Bennett, all in favour.
  - c) *Income and payments*: the Clerk tabled the cost centre report to the end of February. Noted and agreed.
  - d) *Bank reconciliation to 28<sup>th</sup> February*: Noted and agreed.

PC/22/065 **Services Committee**

- a) There was no report to be tabled, as it had not been possible to hold a meeting recently.
- b) Cllr Bennett updated the meeting as follows:
  - i. *Hanging Baskets*: the quotation for £7,874 for 122 hanging baskets and 5 barrier troughs was **agreed** but would need to be expanded for the Jubilee, and that the funds would be taken from capital reserves. Proposed by Cllr Escott, Seconded by Cllr Oakley, all in favour.
  - ii. *Christmas Lights*: The Clerk will contact the usual company and one other and ask for their proposals, to be tabled at the next meeting.

*The meeting adjourned at 8.10 for those observing Ramadan to break their fast.*

- iii. *Recreation ground*: Cllr Bennett had met with the contractor, who had subsequently quoted for a series of works. It was agreed to go ahead with the seating area at a cost of 4,980, the fencing at £3640, the toddler area at £595, and the zip wire seat at £258. Total cost: £9,473. A meeting will be held to discuss the football area. It was noted that the school wish to use the football pitch, but would need smaller goals. Proposed by Cllr Bennett, Seconded by Cllr Escott, all in favour.

PC/ 22/066 **Newsletter**

Cllr Escott reminded the meeting that the budget for the newsletter had been £3,000 but, because a lot of the preliminary work had been done with respect to design and content, the actual cost had been just under £2,000. The delivery was due the following day and Cllr Escott asked for volunteers. This would also be an agenda item for the Parish meeting.

Cllr Small advised that, in the past, businesses used to pay to advertise in the newsletter, but that in recent years they had been allowed to advertise free of charge. In effect, this meant that residents were paying for their advertising.

Thanks were recorded to Cllr Escott for all the work she had done on the newsletter, which had enabled the costs to be kept low.

PC/22/067 **Jubilee celebrations**

The plans for the Parish Council's part in the Jubilee celebrations was delegated to Cllr Bennett and Cllr John. It was noted that more bunting would be needed and that a tree for the Queen's Canopy would be addressed later in the year.

PC/22/068 **Neighbourhood Action Plan**

Dealt with under item PC/22/061.

PC/22/069 **Sing-along with the Greatest Showman**

This would take place on the 24<sup>th</sup> April, at 3.30pm. Tickets are on sale.

**PC/22/070 Annual Parish Meeting**

Arranged for the 26<sup>th</sup> April. Plans are in place.

**PC/22/071 Areas of Responsibility**

- a. Colnbrook Village Hall Trust – Cllr Bedi: no report had been received.
- b. Berkshire Association of Local Councils/ HALC – Cllr Escott: Nothing to report
- c. Local Focus Forum: - Cllr Bennett/Cllr Bedi: no report was tabled
- d. SBC Audit & Corporate Governance Committee – Cllr Escott: no meetings had been held.
- e. Colnbrook Residents Association – Cllr Babuta: No report had been received.
- f. Neighbourhood Action Group – Cllr Escott: An update had been received at the previous meeting
- g. Flood Action Group – Cllr Rana: nothing to report
- h. Westfield Residents Association – Cllr Kahlon/Cllr Bennett/Cllr Viridi: nothing to report.
- i. Conservation Area Sub-Committee – Cllr Babuta/Cllr Bennett/Cllr Bedi: there will be a meeting in the next few days to discuss tidying the area before the Jubilee weekend.

**PC/22/050 Chairman's Questions and Correspondence**

No further matters were raised.

**PC/22/051 Date of next meeting:** Tuesday 17<sup>th</sup> May 7.30pm

The meeting closed at 8.56pm