



Colnbrook with Poyle Parish Council

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Chair of the Council
Andrea Escott- 07973 386678

Minutes of the meeting of the Parish Council held at Colnbrook Village Hall On Tuesday 15th February 2022, commencing at 7.30pm.

Present: Cllr A Escott (in the chair), Cllrs Bedi, John, Oakley and Rana (who attended at 8pm).
1 member of the public
In attendance: The Locum Clerk, Mrs J Cadman

PC/22/019 **Chair's Welcome:** The Chairman welcomed everyone to the meeting.

PC/22/020 **Receive and Approve Apologies for Absence:** apologies were received from Cllrs Bennett, Kahlon, Small and Smith.

PC/22/021 **Declarations of Interest:** none were made.

PC/22/022 **Public Session:**

a) *Presentations:*

- i. *Pippins School:* Cllr John presented a cheque for £750 to the Headmaster and a member of staff. This represented a grant from SCVS, which Cllr John had successfully negotiated.
- ii. *St Marys Church:* Cllr Bedi presented a cheque for £1200 to the church representatives. This represented the Parish Council grant for the last two years, with an additional slight increase. The Parish Council were thanked and advised that the grant would be used for grounds upkeep. Volunteers cut the grass, but the cost of petrol and mower servicing is high. People do comment on how nice the church grounds look.

b) *Speeding:* a member of the public complained about speeding cars past Budgens. He asked for measures to be put in place to mitigate this. Cllr Bedi advised that speed humps had been removed during highway work, and a request had been made to have them reinstated. The Chairman advised that the Council is working with "20 is Plenty". She also reminded the meeting that Thames Valley Police have limited resources to fund speed cameras.

c) *Keep Left signs:* the two nearest the Holiday Inn are not lit. a number of signs need to be cleaned.

d) *Star and Garter pub:* a great number of rats come from the property. The Clerk will contact the Health and Safety Executive.

- e) *Local Health Centre:* a member of the public wished to know when the parish would have its own health centre again. The Chairman advised that this was not imminent, but was still being worked on. In the meantime, the Parish Council was working with local authorities on a Health Check scheme. This was having limited success to date, but needed more advertising. There is an update on the Health Centre on the SBC website, and a link to the website from the Parish Council website.

PC/22/023 **Minutes:** - Members approved as a correct record the minutes of the Parish Council meeting held Tuesday 18th January, after the following amendment:

PC/22/010d: TV screens, not DVD screens

PC/22/014: the 5-year plan is extended by one or two years, adding the two years.

Proposed by Cllr Escott, Seconded by Cllr Oakley, all in favour.

Matters Arising from the Minutes

None were raised.

PC/22/024 **Casual Vacancy**

The Clerk explained the legal process for co-option. Members asked the Clerk to write a paper for the next meeting, when a decision will be made on how to proceed.

PC/22/025 **Planning**

P/15870/002 28 Sutton Lane, Slough

Removal of roof and installation of an additional storey on top of existing dwelling

No observation

P/00061/004 5A Appletree Lane, Slough

Conversion of loft into habitable space and roof alterations

No objection

Y/08597/002 7 Sutton Place, Slough

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4m, with a maximum height of 3.56m and an eaves height of 2.3m

The Clerk was asked to query whether these dimensions were correct.

PC/22/026 **Finance and Policy Committee**

- a) *Payment Sheet 10:* members ratified the payments stated, after the removal of 106, which had been approved previously. Proposed by Cllr Escott, seconded by Cllr Bedi, all in favour.
- b) *Income and payments:* **deferred**
- c) *Bank reconciliation to 31st January:* **deferred**
- d) *Progress report on new financial software:* the Clerk explained that it had taken some time to set up the software, due to a number of queries regarding the end of year figures for 2020/21. These had now been resolved and inputting of the

year's accounts had started. She undertook to send the accounts to date out to all members as soon as they were completed.

PC/22/027 Services Committee

- a) There was no report to be tabled, as it had not been possible to hold a meeting in January, due to guidelines issued concerning the ongoing pandemic.
- b) *Recreation ground:* The Chairman reported that a meeting had been held with a playground company and the Green Flag report had been discussed and the need to do work to the park in order not to lose the Green Flag status. The company will provide a quote for the work needed, which will go to the services committee. The football pitch was discussed, cricket nets, a skate park ramp, and seating. Matters being considered include the perimeter fence, the toddler area, a nature trail, a potential zip wire, a walking track and a sensory area, as well as a multi-use gym area.
Grants for this work will be explored by Cllr Bennett and Bedi.

Cllr Rana wished it noted that he had not been made aware that this initiative was taking place.

Cllr Johns suggested that local professional footballers be asked to get involved.

Cllr Oakley advised that the Green Flag inspection also noted the litter and dog fouling and that the dog litter bins were not clean. It was agreed that there was clear community involvement in litter picks and that Green Flag should be asked to look at the Council's social media.

Action: Cllr Bedi will ask LFF to put more bins on the rec.

PC/22/028 20 is Plenty Campaign

Members noted that the *20 is Plenty* Campaign is now in a position to be launched. The local schools had created posters and artwork for the banners which will be displayed around the parish and outside each school.

Members were in full support of this campaign and agreed the funding of £529 for the advertising banners and posters, and for £25 vouchers for the children whose artwork was selected for the campaign.

Proposed by Cllr Escott, Seconded by Cllr Bedi, all in favour.

PC/22/029 Newsletter

Cllr Bedi reported that she is receiving responses from local organisations. Input is now needed from Councillors and the Clerk.

Currently the Council produces 1 newsletter a year and used almost all of the budget. Members discussed the possibility of producing 3 - 4 a year, with a 20-page format.

Cllr Rana suggested that more could be done with the website. The Chairman pointed out that not all residents have a computer, and many prefer a paper document, but agreed that the website should be used as well. Cllr Bedi agreed that it would be helpful to produce less

paper copies, and delivery time could be saved by using magazine racks in the places where the Parish Council information screens are installed.

PC/22/013 Neighbourhood Action Plan

The Action Plan had been revised shortly before the meeting. The Chairman asked members to read it through, preparatory to adopting it at the March meeting. **Agenda item:** March meeting.

Areas of Responsibility

- PC/22/016**
- a. Colnbrook Village Hall Trust – Cllr Bedi: the hall is getting busier and bookings look strong. The coffee mornings are taking place again. Guest speakers are welcome
 - b. Berkshire Association of Local Councils/ HALC – Cllr Escott: HALC are still advising that face to face meetings should be avoided where possible. Committee meetings will be resumed in March. NALC are lobbying Government to allow virtual or hybrid meetings
 - c. Local Focus Forum: - Cllr Bennett/Cllr Bedi: discussions are taking place around connecting People and Planet, and cutting carbon omissions to net zero.
 - d. SBC Audit & Corporate Governance Committee – Cllr Escott: nothing to report.
 - e. Colnbrook Residents Association – Cllr Babuta: no report was received.
 - f. Neighbourhood Action Group – Cllr Escott: no meetings are planned until later in March. the Neighbourhood Watch scheme is up and running.
 - g. Flood Action Group – Cllr Rana reported that the Environment Agency is doing some work, and referred members to their website, where areas in danger of flooding are highlighted.
 - h. Westfield Residents Association – Cllr Kahlon/Cllr Bennett/Cllr Viridi: nothing to report.
 - i. Museum Sub-Committee – Cllr Rana: the museum is now open again and the fire engine removed to another room.
 - j. Conservation Area Sub-Committee – Cllr Babuta/Cllr Bennett/Cllr Bedi: Some work had been done on recording lamp-posts.

PC/22/017 Chairman's Questions and Correspondence

- a) The Colnbrook Residents Association had asked the Parish Council to contribute towards the Queens Jubilee celebrations. The Chairman would like any events to be a collaboration between the Residents Association and the Parish Council.
- b) The Chairman asked committees to be self-sufficient, as the Locum Clerk does not have enough time in her agreed hours to clerk them.

PC/22/018 Date of next meeting: Tuesday 15th March 7.30pm

The meeting closed at 9.08pm.