



Colnbrook with Poyle Parish Council

Minutes of the meeting of the Parish Council held at Colnbrook Village Hall On Tuesday 19th October 2021, commencing at 7.30pm.

Present: Cllr A Escott (in the chair), Cllrs Bennett, Oakley and Rana.

Zulf Awan, Community Development Manager (SBC)
Rebecca Curley, Community Development Officer (SBC)
Esther Masters, Community Project Officer (SBC)
Tony Rawlings, Community & Detached Youth Worker (SBC)
1 member of the public

In attendance: The Locum Clerk, Mrs J Cadman

PC/21/167 **Welcome:** The Chairman welcomed all to the meeting and asked for a minute's silence in memory of Sir David Amess, MP for Southend, who had been murdered the previous week whilst carrying out a constituency surgery.

PC/21/148 **Receive and approve apologies for absence:** Apologies were received from Cllrs Babuta, Bedi, John, Small, Smith and Verdi.

PC/21/149 **Declaration of interests:** none were made.

PC/21/150 **Public session:** A resident had raised concerns regarding the Star and Garter and related enforcement issues. He was also concerned about speeding vehicles and associated enforcement issues. The Chair regretted that the Neighbourhood Police could not be here tonight, due to sickness.

PC/21/151 **Minutes**
Members approved the minutes of the Parish Council meeting held 22nd September as a correct record of the meeting:

There were no matters arising.

PC/21/156 **Motion to adopt NALC's model Standing Orders as amended**
This item is deferred to the November meeting, as insufficient members were present.

PC/21/157 **Motion to adopt NALC's model Financial Regulations as amended**
Proposed by Cllr Escott, Seconded by Cllr Bennett, all in favour.

Members noted that these are the financial regulations recommended by NALC and agreed that it would be correct, in certain circumstances, to keep certain details of a Clerk's pay package away from public scrutiny.

PC/21/158 **Planning:** - To consider any new planning applications relating to the Parish of Colnbrook with Poyle.
P/100305/006 Montanna Bakery, Blackthorn Road, Poyle

Construction of an additional floor to provide additional work space

P/10588/010 White Hart House, Park Street, Colnbrook

Replacement of bitumen felt roof with EPDM rubber roof

P/00864/058 Atlantis Lounge, Holiday Inn Express, Heathrow T5

Advertisement consent to display 1no 3D gold titanium letter halo with warm white LED to front entrance on top of the canopy and 1no free standing 3D gold titanium letter halo with warm white LED to side elevation

P/10248/005 Access Point, Bath Road

Advertisement consent to display 6no fascia signs and 1no free-standing sign

P/12675/002 3 Sherbourne Close, Colnbrook

Construction of a single storey side extension

P/19460/001 Riverside Park, Millbrook Way

Submission of details pursuant to condition 5 (Drainage) of planning permission P/19460/000 dated 17/9/2021

Members agreed that the views of other councillors should be taken into account.

PC/21/162 Finance & Policy Committee

- Update from the Chair of Finance: No report was received, as the last finance meeting had been cancelled due to insufficient members being able to attend to make a quorum.
- Members ratified the payment sheet 6. Proposed by Cllr Escott, Seconded by Cllr Oakley, all in favour.

PC/21/163 Services Committee

Cllr Bennett reported as follows:

- The Green Flag Award had been won again this year. Thanks were recorded to Cllr Oakley, who had undertaken all the application paperwork.
- Digital screen at Pharmacy: this pilot project will enable the Council to update residents digitally. If it is successful, it will be rolled out in other venues.
- Recreation ground: some repairs had been undertaken and quotes sought for a zip wire.
- Christmas trees: Usually there were 5, but this year a further one would be added at Brands Hill.
- Lighting ceremony: It was hoped to get residents involved this year and to seek their views on how this should be done. The date will be advised via the Pharmacy screen.
- Members ratified the £100 requested from the Services Committee to begin a project to reinvigorate the herb garden in Pippins Park with the help of Pippins School. It was also hoped to get residents involved.
- Members ratified the purchase of the TV stand, at a cost of £23.99 inc. VAT, for the digital display.

To agree a Christmas Light/decoration contractor from quotes received, including additional sockets through SBC.

Members agreed to contract with The Christmas Decorators, for a one-year contract.

It was also agreed, going forward, to start the process of identifying a contractor earlier, and to draw up a specification.

Proposed by Cllr Escott, Seconded by Cllr Bennett, all in favour.

Community Engagement: The Parish Council resolved to reduce anti-social behaviour within Colnbrook with Poyle and to continue to support the grant application submitted by our RFO for £5,000 from the Thames Valley Police Community Engagement Fund for two youth workers from the Community and Detached Youth Work Team to launch a 15-week programme of 10 hours each week. The youth workers will work with our disengaged young people and their families to tackle anti-social behaviour directly and work towards reducing

such behaviours including; the use of catapults, reckless use of quad bikes, and to reduce offending amongst our disengaged young people generally. The Parish Council acknowledges that 62% of residents who completed the recent Strong, Healthy and attractive Colnbrook survey were worried about the ongoing anti-social behaviour described.

The Parish Council also resolves to use our office in Westfield Community Centre to facilitate monthly police surgeries and to work with St Thomas Church and CVH to explore the possibility of further police surgeries in the Village.

Members were very grateful to Rebecca Curley, SBC, who had brought this opportunity to the Council's attention. Thanks were also expressed to the Clerk, who had completed the application for funding. It was agreed that, if the application was not successful, members should consider funding from Parish Council reserves.

Proposed by Cllr Escott, Seconded by Cllr Oakley, all in favour.

Strong, Healthy and Attractive Neighbourhoods: The Parish Council acknowledged and recognised the work of the Strong, Healthy and Attractive Neighbourhood plan for Colnbrook with Poyle and resolves to give effect to the wishes of the residents who participated in the survey, by supporting the development of an action plan to be drafted from the priorities highlighted in collaboration with SBC. The Parish Council resolves to actively seek financial support and grants that are available to aid the realisation of the action plan, discussed at the full Parish Council meeting on 21st September 2021 and to continue to engage with residents and key stakeholders, including SBC, TVP and the CCG, to ensure as many voices as possible contribute to the evolution of the action plan.

Proposed by Cllr Escott, Seconded by Cllr Oakley, all in favour.

Slough Borough Council Officer, Tony ?? commented that the Borough Council is very short of staff to work with young people and he was very grateful for the support of the Parish Council. He believed it also helped young people to see the Parish Council connection.

Family Party 31st October

The flyers will be delivered shortly, and the posters will go up soon. There is a lot of information on social media. Cllr Escott was hopeful of good support after a very good Fun Day at the end of August. The local amateur dramatic group will help with decorations and a DJ / entertainer for the children was organised. A local business will provide the food.

Remembrance Day and Remembrance Sunday

Remembrance Day: It was discussed whether members will like to meet to lay a wreath at the memorial at the recreation ground at 11am. Those members present felt they would have difficulties attending due to work commitments.

Remembrance Sunday: Father Darcy would be asked to come to the memorial at the recreation ground after the church service on Sunday.

Cllr Bedi had reported via email to the Clerk that Colnbrook Cares is co-ordinating a remembrance parade in conjunction with St Thomas' church, starting from the memorial garden in Dickens Place. The Colnbrook Scouts will front the parade, which will process down the High Street and Vicarage Way to the Church. The mini police children from C of E Primary School will join the parade, led by the PCSO.

PC/21/164 **Areas of Responsibilities**

To receive an update, if applicable: -

- a. *Colnbrook Village Hall Trust – Cllr Bedi*
- b. *Berkshire Association of Local Councils/ HALC – Cllr Escott/Cllr Richardson*
- c. *Local Focus Forum: - Cllr Bennett/Cllr Bedi/Cllr Richardson: Cllr Bedi reported as follows:*

John Holland Kay said that supporting the community had always been high on the priority list for Heathrow, he was aware how Heathrow supported many of the jobs and careers of people living in the local area. For this reason, he was pleased the business had committed to there being a job for everyone in frontline teams who wants one.

JHK highlighted some of the work Heathrow has done to support the community during the pandemic, including donating laptops to local primary schools and delivering donations to local foodbanks. He also explained how the business had suspended its charity partnerships with CARE International and DofE, in order for all of the limited resource Heathrow has to be diverted to support the Heathrow Community Trust.

JHK said that the business has consistently aimed to keep communities updated on what is happening at the airport.

JHK said that 2020 was a far tougher year than anyone could have predicted, and that 2021 will also be heavily impacted by Covid, with the business not expecting to see any material improvement in Q1.

JHK said that 2021 will be an important year for sustainability – the government has made some good steps forward in the last nine months, including with a shift towards electric vehicles. He added that the main source of air quality issues locally is from diesel and petrol vehicles.

JHK said that AM is the Exec Director with responsibility for Carbon, and that Heathrow is working with the government to move to a world where zero carbon flying is possible.

- d. *SBC Audit & Corporate Governance Committee – Cllr Escott and Cllr Rana: Cllr Escott attended. Cllr Rana asked for his name to be removed from this committee, as the one-member attendance rule meant that he was unable to attend.*
- e. *Colnbrook Residents Association – Cllr Babuta*
- f. *Neighbourhood Action Group – Cllr Richardson and Cllr Escott: the group are currently discussing Adopt Your Street for the purposes of Neighbourhood Watch and Keep Britain Tidy.*
- g. *Flood Action Group – Cllr Bedi: the group continue to meet with the EA and SBC to put in place measures to protect our village from flooding. New gauges have been put in place, which are monitored weekly, and a walkabout has been conducted with our stakeholders to look at the problem hotspots.*
- h. *Westfield Residents Association – Cllr Kahlon/Cllr Bennett/Cllr Viridi: a resident advised of a great deal of fly tipping, which had been reported.*
- i. *Museum Sub-Committee – Cllr Rana*
- j. *Conservation Area Sub-Committee – Cllr Babuta/Cllr Bennett/Cllr Bedi*

PC/21/165 **Chairman's questions and correspondence**

Conservation area: there are a lot of weeds in the area. The Chair has asked our contractor to deal with them.

Lamp-posts: to be addressed

Willow Tree: The Clerk to chase the contractor

PC/21/166 **Date of next meeting**

Tuesday 18th January 2022 7.30pm

The meeting closed at 8.35pm

DRAFT