



COLNBROOK WITH POYLE PARISH COUNCIL
Parish Council Services Committee Meeting Minutes

Minutes of the meeting of the Parish Council Services Committee held at Colnbrook Village Hall, Tuesday 5th October 2021 at 7:15pm

Members Present: Councillors (Cllr) Bennet (In the Chair), Oakley (arrived 19:25), Babuta, Bedi,
 Officer Present: None – Cllr Escott taking minutes
 In attendance
 Members of the Public:

REF:		
Ser/21/	Welcome The Chair welcomed all in attendance.	
Ser/21/	Apologies for Absence Cllr Viridi, Cllr Rana	
Ser/21/	Declarations of Interest Cllr Babuta – Museum	
Ser/21/	Minutes of the meeting held on 7th September 2021 Approved Unanimously	
Ser/21/	Matters Arising <ul style="list-style-type: none"> · Christmas Lights · Stand for Digital Screen - to be taken from Service budget. RFO to be asked to place an order 	
Ser/21/	Christmas Lights Contract: <ul style="list-style-type: none"> · KB had been in touch with previous provider and advised the members that the lights previously used had now been sold by the provider · It was understood that the outgoing Deputy Clerk had secured quotes which would now need to be finalised and brought to the Finance Committee. 	

	<ul style="list-style-type: none"> · A discussion took place that trees would also need to be secured and these would usually be from Crown Estates. · It was agreed that our RFO should be asked to prioritise ensuring Christmas was organised and any costs taken to the F&P committee. 	
Ser/21/	<p>Tendering for Recreation Ground maintenance contract</p> <ul style="list-style-type: none"> · RFO to now be involved and due to our current SOs requiring this contract to be tendered. · The issue of an overgrown willow tree in the splash area was raised, also maintained by our current contractor. RFO should be requested to discuss with contractor and arrange remedial action. 	
Ser/21/	<p>Carol Service</p> <ul style="list-style-type: none"> · Further discussion took place around an appropriate date. Would be determined by CVH availability. Potentially 3rd or 10th December early evening · The committee advised that the schools were on board · The committee was advised that the event should be put to the Full Council as a motion for the November meeting · Potentially to be funded from the Services Committee budget. 	
Ser/21/	<p>Christmas Tree and Lights</p> <ul style="list-style-type: none"> · Chair indicated that while Cllrs had usually gathered when the decorations were in place, he would like to make it more of an event. · A member commented that it would be difficult for a contractor to have all the lights lit after installation because they are switched on locally as they are installed. · It was agreed that the final lighting of the Christmas Tree near the Clock in the centre of the village would be sufficient to create a small ceremony. 	
Ser/21/	<p>Questions & Correspondence to the Chair Chair opened the committee to AOB:</p> <ul style="list-style-type: none"> · Members were updated on Pippin's Herb Garden. It was agreed to allocate £100 to help 	

	<p>prepare the herb garden to be covered for winter.</p> <ul style="list-style-type: none"> · A discussion took place about purchasing racks for local businesses to hold any Parish Council Newsletters. · The committee was advised that discussions were still taking place around who should remove and store the sandbags that were accumulated on some street following flooding earlier this year. 	
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The meeting closed at 7.53 pm.

Signed----- Chair

Date:

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