# Parish Council crest

# COLNBROOK WITH POYLE PARISH COUNCIL

# Parish Council Meeting Minutes

Minutes of the meeting of the Parish Council held virtually by Zoom on Tuesday 6th April 2021 at 7.30pm

Started 7.30pm

Members Present: Councillors (Cllr) Rana (In the Chair), Babuta, Bedi, Bennett, Escott, John, Kahlon, Oakley, Richardson, Small, Smith, Virdi

Cllr Small left the meeting 9:21 Cllr babuta left the meeting 9.24

Officer Present: Mr R J Endacott – Locum Clerk

Members of the Public: 3 SBC: 0 Press: 1

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| REF: |  | ACTION POINTS |
| PC/20/093 | 1. **Chair’s Welcome / Intro by Locum Clerk**

The Chair welcomed those present for the 61st meeting.  |  |
| PC/20/094 | 1. **Receive and Approve Apologies for Absence**

None received |  |
| PC/20/095 | **3 Declaration of Interest**Cllr Dexter member of SBC Planning CommitteeCllr Babuta – member of museum |  |
| PC/20/096 | 1. **Public Session: Limited to 15 minutes**

What is the logic for the precept going up, why is the parish council asking for more money? Re: the hub in the Doctors surgery, for Parish Council to have an office, is there a need for two offices? Answered by Cllr Escott – residents will be consulted on what is required for that space? Please describe the process for Appointments for the clerk in the management committee. Resident - Garner cottages on the bypass, a lot off field riding around on motorbikes, 7.30am until dark. Phoned SBC, can the Parish council do anything about this? Re surfacing from Budgens to the punchbowl? RE To investigate and reply.  |  |
| PC/20/097 | 1. **Guest Speaker – Elizabeth Mienert from Green Doctor**

– Green Doctor campaign for those in poverty, to enable people to access benefits for inefficient boilers, paying bills and advice on how to save energy. Cllr Smith – Heathrow have a variety of schemes, worth liaising with the airport. Cllr Bedi – Posters for display around the village.  |  |
| PC/20/098 | 1. **Community Award**

Phil Stocker has the community award, will need to pass to Colnbrook Care have won the High Sheriff Award.Cllr Bedi – thank you to local community and local businesses for their input.  |  |
| PC/20/099 | 1. **Minutes: -**
	1. Approved as a correct record the minutes of the Parish Council meeting held on Tuesday 2nd March.

Proposed by Cllr Rana, seconded by Cllr Oakley.1. **Matters Arising from the above minutes**

Cllr Smith – There was no vote on the precept on 26th January 2021Cllr Smith – Item 9 2/3/2021 FOI, to correct minutes to suggest a twenty day response to FOI requests.  |  |
| PC/20/100 | 1. **Planning: - To consider any new planning applications relating to the Parish of Colnbrook with Poyle.**

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| PC/20/101 | 1. **Freedom of Information Requests – General discussion – clarity around the law (RE)**

**Cllr Smith one of 23 prescribed reasons:****31st December – Management Committees****12th January – Stop recording meetings**  | Locum Clerk |
| PC/20/102 | 1. **CCTV update – business case exception (AE / RE)**

**Moving ahead with Peter Webster PO number****CCTV notice at entrance to Westfield estate.** **Static cameras at Trent Road, led by TVP and SBC, not to record an offence but prevent an offence.** **.**  |  |
| PC/20/103 | 1. **Chairman’s medal**

**Three quotes for a Chairman’s medal, before the end of the municipal year.**  |  |
| PC/20/089 | 1. **Finance Committee**
* **Update from Chair of Finance**
* **Finance Director from SBC issued an apology about the Grant, Slough residents can apply for a hardship fund. Colnbrook with Poyle applied for zero increase.**
* unfortunately due to unclear comms the precept for Band C properties - (informed most in Colnbrook) increased by 51p per month.
* **Proposed budget sent to all cllrs £38k to a doctors surgery, momney allocated for museum, £30k allocated for security £50k for Colnbrook Recreation Park**
* **12th January and reserves, and expenses approved in budget meeting, £44k to agree any expenses.**
* **20th January sent**
* **Finance and policy meeting Jan 21 – budget sheet approved.**
* **Decision to meet in March was agreed, no finance policy**
* **14th January – internal auditor asked to hold 3 to 8 months of spend. 25th January sent to Cllr Smith, 28th January budget sheet sent to all cllrs for review. No motion to remove a precept, cannot debate a motion that does not exist. Motions submitted 10 days in advance a meeting and should be as detailed as possible. 10th May consultation SBC will send a consultation on what is in their new community hub.**
* **Hub has been purchased – amount remains in the budget.**
* **Precept was added to the Finance agenda in January,**
* **Cllr Kahlon what would the percentage precept increase no if grant was no produced?**
* **Cllr Kahlon what basis is the tax increased?**
* **Cllr Bedi – if a motion had been put forward then a debate must be heard.**
* **Cllr Bedi – The hub is purchased by SBC why are residents being asked to pay for it? Can the cameras be moved?**
* **Cllr Escott - Moveable cameras are PTZ. Council tax relief offered to council tax payers, hence why the council tax base is lower. Hardship fund run by Slough Borough Council.**
* **Cllr Small – Supportive of Cllr Escott**
* **Cllr Smith – Why a 13.9% increase when Bus route 459 closed saving the council £5k, parking enforcement officer has not been in Colnbrook since October, has the money be returned from SBC. When was discussion with SBC and should parish councillors be involved? £750 put into Colnbrook PC bank account should be paid to Pippin School for outside equipment and PPE equipment.**
* **Parking Enforcement officer was made redundant – no money paid. Bus was withdrawn after budget was formulated.**
* **Finance Assistant**
* **To delay until**
* **Ratify Payment sheet 14**

**Approved** |  |
|  | 1. **Services Committee**
* Update from Chair of Services Cllr Bennett
* Green Flag – SO / KB – Green Flag no further updates. Green Flag organisation to send an updated flag.
* Ridge Rider – KB / AE Approval from 3 different companies, one successful applicant will be in the village on the 19th April.
* Inspection reports covers multi play for toddlers missing fititngs, slats need repairing (moderate risk). Meeting With Mike Skinner 11am Friday to survey the site.
* Trees to be planted with the memorials
* **Update from Conservation Area Sub-Committee, if applicable**
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| PC/20/0104 | 1. **Areas of Responsibilities**

To receive an update, if applicable: -* 1. Colnbrook Village Hall Trust – Car Park owned by SBC and therefore test and trace needs approval
	2. Berkshire Association of Local Councils/ HALC – Cllr Escott/Cllr Richardson – After the 6th May, meetings must return to face to face. SBC Health and Wellbeing board are sending objections to NALC for face to face meetings.
	3. Local Focus Forum: - Cllr Bennett/Cllr Bedi/Cllr Richardson – John HK update from Heathrow.
	4. SBC Audit & Corporate Governance Committee – Cllr Escott – Financial position code of conduct, into update of the constitution.
	5. Local Access Forum – Cllr Richardson – No update
	6. Colnbrook Residents Association – Cllr Babuta No update
	7. Neighbourhood Action Group – Cllr Bedi – Colnbrook litter Pickers (CLP) first litter pick 18th May. First virtual meeting on 29th April.
	8. Flood Action Group – Cllr Bedi – Multi agency meeting on 21st April.
	9. Westfield Residents Association – Cllr Kahlon/Cllr Bennett/Cllr Virdi – CCTV Westfield have been proactive, drug dealing have ceased on Trent Road as have vehicle break ins.
	10. Museum Sub-Committee – Cllr Rana – Ostrich has been brought to the museum. Cllr Bedi - ready for an opening Services Committee need to get the information.
	11. **Conservation Area Sub-Committee – Cllr Babuta/Cllr Bennett/Cllr Bedi – no update**
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| PC/20/0105 | 1. **Chairman’s Questions and Correspondence**
2. Cllr Smith – Question submitted in advance. No further additions from the finance report and no resignations as a result.
3. Keys – 4 keys for the recreation ground container. 2 keys for the noticeboards. A further 2 bags.
4. Census needs completing
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| PC/20/0106 | **Part II**1. To approve minutes of Part II from 2nd March 2021

Locum clerk to look at systems of governance and ensure it falls within the Propose Cllr RanaSeconded Cllr Escott  |  |

This Part of the meeting closed at 22.00.

Signed--------------------------------------------------- Chair Date:

Signed--------------------------------------------------- Clerk Date:

Signed--------------------------------------------------- Witness Date: