



# COLNBROOK WITH POYLE PARISH COUNCIL

## Services Committee Meeting Minutes

Minutes of the meeting of the Services Committee held virtually by Zoom on Tuesday 21<sup>st</sup> July 2020 at 7:30pm

Members Present: Councillors (Cllr) Bennett (In the Chair), Bedi, Oakley, Rana, Richardson & Viridi  
 Officer Present: None  
 Members of the Public: 1

REF:		ACTION POINTS
SC/20/001	<p><b>Welcome</b>            The Chair advised that the meeting would be recorded for minuting purposes.</p>	
SC/20/002	<p><b>Apologies for Absence</b>            None.</p>	
SC/20/003	<p><b>Declaration of Interest</b>            None.</p>	
SC/20/004	<p><b>Minutes of the meeting held on 10<sup>th</sup> March 2020</b></p> <p><b>Resolved</b> – That the minutes of the meeting held on 10<sup>th</sup> March 2020 were agreed as a true record and were signed by the Chair.</p> <p>Matters Arising –            Cllr Oakley raised the following:</p> <ul style="list-style-type: none"> <li>i) It would be a good idea to arrange a litter pick, he was happy to help.</li> <li>ii) Discussions need to take place regarding the trees donated from the Woodland Trust on where they are to be planted. He thanked Cllr Bedi for looking after these.</li> </ul> <p>The Chair referred to photos Cllr Bedi had sent in relation to the recreation areas. He reminded members that we have a contractor who is employed on a month by month basis and will ask them to look at this.</p> <p>Issues were raised at the full Council meeting concerning the lack of information on the website and social media and asked that this be updated and new items added.</p>	Cllr Bennett

	<p>Cllr Oakley commented that in relation to the website this was in relation to missing agenda/minutes, which were to be added and that he checked and edited the social media as and when required.</p> <p>Cll Rana advised that the updating and maintenance was carried out in house and information was uploaded as he received it. If members felt that there are any features missing, please advise him.</p> <p>The Chair had received a comment from a resident that it should be pointed out on the website that the all the Council meetings are held virtually and not in person at present.</p> <p>He had received an email regarding the Colnbrook Museum it he felt that the Services Committee should have a sub-committee for the Museum project and would like to help in any way they can. He would forward this email to the Chair of Finance as it referred to the funding of the museum.</p>	Cllr Bennett
SC/20/005	<p><b>Recreation Ground</b></p> <p>The Chair and Cllr Bedi were working on the problems/missing parts in the recreation ground and this came to a stop due to the pandemic. Since then he has shown the problems to a company who have carried out the urgent repairs.</p> <p>There is still a lot to do which needs doing as soon as possible and a plan of action is required will be discussed at the Services Committee meetings.</p> <p>Cllr Bedi suggested using Social Media to inform residents of the work being carried out along with asking them to clear up after themselves and maybe some posters in the area. She felt there was a need for more bins and seats and would bring this to the next meeting.</p>	
SC/20/006	<p><b>Questions &amp; Correspondence to the Chair</b></p> <p>The Chair allowed Mr P. Hood to speak, he commented on the tree which was still blocking the footpath which Cllr Richardson was going to be asked to deal with as a member of the SBC Local Access Forum.</p> <p>He commented that some equipment in the recreation ground was out of action and could be fixed very quickly.</p> <p>He expressed concern about the little content on the website and the meetings not properly being advertised on the website and notice boards, the noticeboards which need updating.</p> <p>Better communication was needed with the residents to tell them what is happening with the Council and Village.</p> <p>In relation to the Museum, this was originally a Parish Council initiative to raise the funds and now the money has to be begged for.</p>	

	<p>He noted that as a member of NALC the Parish Council could get their advice from them.  He felt that there was a lack of experience and knowledge within the Council and they Councillors need to be closer to the residents and serve the residents and communicate more.</p> <p>Cllr Bennetts mentioned that in relation to the noticeboards they were due to be looked at/cleaned etc but this stopped, Cllr Bedi advised that the company had been in touch and were happy to start this up again. She also advised that they are due for their annual varnish and this should be addressed.  Cllr Bedi would be happy to tidy up the noticeboards with another member of the Services committee.</p> <p>In relation to the chippings for the ridgeway this conversation would need to be started up again after it came to a stop during the pandemic. Also the weeding and new membrane needs to be dealt with. It was suggested that Cllr Bedi and Bennett meet at the park to look at this.</p> <p>Cllr Bennett felt that the process for the new plans for the recreation ground need to be speeded up. It was commented that there was a need to be engage with the residents as to what they would want and to be pro-active and reach out to them through the various ways the PC has of communicating with them.</p> <p>Following discussions, it was suggested that all members could be more pro-active in sharing information they have in relation to their responsibilities, with the residents.</p>	
	<p>Committee members to note that the next meeting would be on TBA</p>	

The meeting closed at 8.03pm.

Signed----- Chair Date:

Signed----- Clerk Date:

Signed----- Witness Date: