

## **Colnbrook with Poyle Parish Council**

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Ref: AB/CPPCPM0919

To: Cllrs. Babuta, Bedi, Bennett, Escott, John, Kahlon, Oakley, Rana, Richardson, Small, Smith and Viridi

Dear Councillor,

You are hereby given notice of, and summoned to attend, a meeting of the Parish Council to be held at the Village hall, Colnbrook on Tuesday 3<sup>rd</sup> Sept 2019 commencing at 7.30 pm, when it is proposed to transact the business specified in the following Agenda.

Yours Faithfully,

Cllr Anup Babuta

Chair

Colnbrook with Poyle Parish Council

### **Agenda**

- 1. Welcome**
- 2. Introduction of Interim Clerk**
- 3. Receive and Approve Apologies for Absence**
- 4. Declaration of Interests**
- 5. Community Cup 2019**
- 6. Public Session: Updates from TVP, SBC, CRA, CCP, CCA, Heathrow and any other community group (7:35pm – 8:00pm)**
- 7. Minutes:** - To approve as a correct record the minutes of the Parish Council meeting held on Monday 1<sup>st</sup> July 2019.
- 8. Planning:-** To consider any new planning applications relating to the Parish of Colnbrook with Poyle
- 9. Recommendations from Finance & Policy Committee**
  - a. Approve Payment List

## **10. Recommendations from Services Committee**

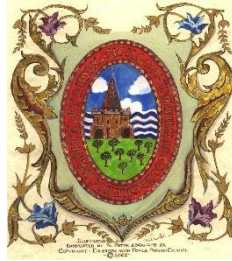
- a. Appointment of the website management
- b. Move the service committee meeting to the Tuesday before Finance & Policy committee meeting

## **11. Areas of Responsibilities**

- a. Colnbrook Village Hall Trust – Cllr Bedi
- b. Colnbrook Community Partnership – Cllr Oakley
- c. Berkshire Association of Local Councils/ HALC – Cllr Babuta/Cllr Escott
- d. Local Access Forum – Cllr Richardson
- e. Neighbourhood Action Group – Cllr Richardson
- f. Westfield Residents Association – Cllr Kahlon
- g. Working Group towards a Colnbrook with Poyle Museum Trust – Cllr Babuta/ Cllr Smith/ The Locum Clerk

## **12. Chairman's Correspondence**

- a. Colnbrook clean up: - Anup / Puja
- b. Milestones Restoration project Colnbrook: - Dexter Smith
- c. Celebrating 25 years - Parish Council: - Puja
- d. VE day celebrations – 75 years
- e. Little fishes toddler group
- f. Pippins school mini bus funding application



## Colnbrook with Poyle Parish Council

### Parish Council Meeting Minutes July 2019

Minutes of the meeting of the Parish Council held at the Westfield Community Centre, Colnbrook on Monday 1<sup>st</sup> July 2019 commencing at 7:30pm.

Members Present: Chair – Cllr Babuta

Councillors Bedi, Bennett, Escott, John, Kahlon, Oakley, Rana, Small, Smith and Virdi

Officers Present: Locum Clerk and Responsible Finance Officer – Mr Steven Gillingwater

Members of the Public: 22

**Before the meeting the Chair and Locum Clerk presented donation cheques to the Poppy Appeal, the Anguilla Community and the Colnbrook Residents Association.**

REF.	ITEM	DETAILS	ACTION POINTS
PC/19/017	Received and Approved Apologies for Absence (Agenda item 2)	Cllr Richardson	/
PC/19/018	Declaration of Interests (Agenda item 3)	Cllr Smith declared he was a member of the planning committee of Slough Borough Council (SBC)	/
PC/19/019	Public Session (Agenda item 4)	<p>A resident directed a question to Cllr Small and asked what SBC had done for Colnbrook. Cllr Small stated she was not clear what was being asked.</p> <p>Cllr Escott stated that Cllr Small stated they cannot answer for SBC.</p> <p>Bin collections not being done or bins returned correctly.</p> <p>Cllr Escott informed the resident that this was not the remit of the Parish Council and asked if the resident's Ward Councillor had been informed or taken action. The Chair has asked the ward councillor, Cllr Dexter Smith in his capacity of Ward Councillor to engage with</p>	<p>DS – To engage with SBC regarding bin collection issues.</p> <p>DS – To engage with SBC enforcement regarding fly tipping.</p>

		<p>Slough Borough Council about Bin Collection Concerns.</p> <p>Stan Moor Road is a particular issue with regards to fly tipping. Cllr Dexter Smith in his capacity as Ward Councillor to engage with enforcement to see what can be done.</p> <p>Westfield Estate has an issue on one site with fly tipping. Options were discussed but the Parish Council felt CCTV in the area would be the best deterrent.</p> <p>The Chair of the Westfield Residents Association (WRA) welcomes all new Councillors. The Chair of the WRA raised issues of fly tipping and grass not being cut.</p> <p>Resident concerned with issues on Drift way and Moorland Avenue regarding fly tipping and grass not being cut. This is due to a dispute between L&amp;Q and SBC. Cllr Bedi stated that the NAG will be dealing with this</p> <p>A resident felt very strongly that the seats at the back are for residents only and councillors should remain in their seated position and not sit with the members of the public.</p> <p>Councillors are free to remove themselves from discussions in which, in principle, they do not wish to participate. There is no requirement for them to remain seated.</p> <p>Resident asked if a notice board could be installed at the entrance of Trent Road. This will be discussed at Services.</p> <p>A resident commented on a Cllr using his phone during a discussion and stated that electronic devices should not be used during meetings.</p> <p>Cllr Small pointed out that she was using her iPad to view the agenda.</p> <p>Cllr Rana stated he had to use his phone in an emergency.</p> <p>There is no requirement for Cllrs to desist from using electronic devices during meetings to aid in their participation or to address an urgent family situation.</p> <p>.</p>	<p>AB- To contact Esther Masters to bid for Cherwell Close CCTV</p>
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		<p>Colnfest was mentioned and that the Parish Council has a stand.</p> <p>It was agreed that public questions would be 30 minutes going forward to allow the Parish Council to conclude its business in the recommended two hours.</p>	
PC/19/020	Minutes (Agenda item 5)	<p>Minutes were amended. The amendments were made to reflect concerns raised by Cllr Bedi.</p> <p>Cllr Rana also stated that, in relation to moving the meeting for Eid, he agrees with the points raised. Cllr Rana stated he did not demand the full council meeting be moved.</p> <p>With these amendments, the minutes of the Parish Council Meeting held Tuesday 2<sup>nd</sup> June 2019 were approved as a true record and signed by the Chairman.</p>	/
	Any additions	None to report	/
PC/19/021	Planning (Agenda Item 6)	No applications received	/
PC/19/022	Recommendations from Finance and Policy Committee (Agenda item 7)	<p>A. List of Payments was agreed</p> <p>Cllr Escott requested she be given visibility of anything to be agreed in the meeting prior to the meeting to ensure expedience of process.</p>	/
PC/19/023	Recommendations from the Services Committee (Agenda item 8)	<p>Cllr Bennet presented the following recommendations</p> <ul style="list-style-type: none"> <li>- Social media being recommended to have a working group</li> <li>- Website is being reviewed.</li> </ul> <p>Cllr Bedi stated we started looking at before the elections with local hosting companies.</p> <p>Cllr Oakley felt that the website needs to be open for every Councillor to have a page where they can champion things they are passionate about.</p> <p>Chair stated we needed to have controls in relation messages.</p> <ul style="list-style-type: none"> <li>- Palisade fencing for the Rec was raised and Cllr Bennett thanked Cllr Bedi for showing him around the Rec. Cllr Bennett welcomes the fencing quotes.</li> </ul>	/

		<p>Modernisation of the Rec needs tables and activities for the older Children.</p> <ul style="list-style-type: none"> <li>- Chair of Services will present the recommendations to the Services committee and the public regarding modernisation.</li> </ul> <p>Cllr Bedi stated that residents have been calling for a modernisation. Cllr Bedi is happy to take Cllr Bennett to other Berkshire Parks for ideas. Cllr Bedi is happy to sit down for a handover.</p> <p>Cllr Smith reminded the Parish Council that for the last 7 years, the Parish Council has achieved Green Flag status. Therefore, any changes to the Rec require Parish Council to demonstrate a consultation demonstrate public interest and endorsement.</p> <p>Cllr Smith also highlighted 'Groundworks' have engaged and prepared designs before. The main body involved is the Colnbrook Community Partnership (CCP) and we should engage with them. <b>All agreed</b></p>	
PC/19/024	Motions submitted (Agenda item 9)	<p>Park &amp; Ride Motion was moved by Cllr Dexter Smith and seconded by Cllr K Kahlon</p> <p>Motion was debated.</p> <p>Specifically concerns over emissions and protecting Green Belt were discussed.</p> <p>Cllr Escott informed the residents that plans were already being made to hold two sessions in relation to the P&amp;R and the Green envelope with SBC officers.</p> <p>Cllr Smith proposed an amendment based on this, which was seconded by Cllr Kahlon</p> <p>Cllr Smith stated he would withdraw the motion if he could move it at a later date once the meetings had been held.</p> <p>Cllr Escott reminded Cllr Smith that would not be possible – a motion once withdrawn cannot be moved at a later date.</p> <p>Cllr Smith pointed out that previously SBC officers had committed to attend meetings and then not attended. Cllr Escott stated she could only take people at their word.</p>	Ongoing for all

		<p>It was agreed that the Parish Council would support the stance residents wanted to take once they were fully informed.</p> <p>The vote on the amendment was 5 for and 6 against.</p> <p>Cllr Babuta proposed an amendment, seconded by Cllr Escott.</p> <p>Therefore, the amended motion became the substantial motion as follows:</p> <p><i>The Parish Council will call upon Slough Borough Council’s Highway Team to engage with it and take note of concerns that any parish councillors may wish to raise in a joint meeting or meetings relating to Slough Borough Council or Heathrow plans to alter the public highway within the area of the parish; the Parish Council will support residents in opposing changes to the public highway that add to traffic congestion, engine idling and air pollution, or where there is a loss of residents’ parking access. The Parish Council supports the principle of maintaining a “Green Envelope” of Greenfield open space around the residential areas of Colnbrook with Poyle to protect against over-development, loss of semi-rural character, and levels of air pollution above European Union safe emissions limit.</i></p> <p>This was voted on 7 for and 4 abstentions. Motion carried.</p> <p>The Chair of the Parish Council wishes to add we will work with the residents to ensure we are all fully informed and agreed all residents would have information about the sessions planned with SBC officers posted to them.</p>	
PC/19/025	Areas of Responsibilities (Agenda item 10)	<p>Colnbrook Village Hall Trust – Cllr Puja Bedi Bookings look healthy and conversations around the Museum project are now being had</p> <p>Colnbrook Community Partnership – Cllr Sean Oakley Cllr Oakley was unable to attend the original meeting planned and was to meet with Ray Angell for an update.</p>	<p>PB</p> <p>SO</p>

		<p>Berkshire Association of Local Councils / Hampshire Association of Local Councils -Cllr Babuta /Cllr Escott No Update</p> <p>Local Access Forum – Cllr Richardson No Update</p> <p>Neighbourhood Action Group – Cllr Richardson Next meeting planned for 25<sup>th</sup> July 2019, Cllr Richardson will be on a family holiday and has sent his apologies</p> <p>Westfield Residents Association Cllr Kahlon No Update but the WRA will be meeting shortly.</p> <p>Working group towards a Museum Cllr Babuta/ Cllr Smith/Cllr Bedi No Update</p>	<p>AB/AE</p> <p>AR</p> <p>AR</p> <p>KK/JV</p> <p>AB/PB/DS</p>
PC/19/026	Chairman's Correspondence (Agenda Item 11)	Nothing to report	/

The Public Meeting Closed at 9:20pm

Signed: ..... (Chair of Parish) Date: .....

Signed: ..... (Clerk) Date: .....

Signed: ..... (Witness) Date: .....