



Colnbrook with Poyle Parish Council

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Ref: SG/CPPCPM0619

To: Cllrs. Babuta, Bedi, Bennett, Escott, John, Kahlon, Oakley, Rana, Richardson, Small, Smith and Viridi

Dear Councillor,

You are hereby given notice of, and summoned to attend, a meeting of the Parish Council to be held at the Village Hall, Colnbrook on Tuesday 4th June 2019 commencing at 7.30 pm, when it is proposed to transact the business specified in the following Agenda.

Yours Faithfully,

Steven Gillingwater

Locum Clerk and Responsible Finance Officer

Agenda

1. Welcome

2. Receive and Approve Apologies for Absence

3. Declaration of Interests

4. Public Question Time

5. Minutes

- a. To note as a correct record the minutes of the Parish Council meeting held on Tuesday 2nd April 2019.
- b. To note approval as a correct record the minutes of the Parish Statutory Meeting held on the Tuesday 14th May 2019.
- c. To note approval as a correct record the notes of the Annual Meeting of the Parish held on the Tuesday 21st May 2019

6. Planning

- a. To consider any new planning applications relating to the Parish of Colnbrook with Poyle

7. Recommendations from Finance & Policy Committee

- a. Approve Payment List

8. Recommendations from Services Committee

- a. No recommendations

9. Training

- a. To discuss and approve any training for all councillors and approve funding in principle
- b. To discuss and approve any training for the Locum Clerk and approve funding in principle

10. Administration Changes

- a. Propose any changes to the minutes
- b. Propose any changes to the Agenda for Full Parish
- c. Propose changes in Social Media
- d. Propose changes in the Website management
- e. Propose a contact phone for the Parish Clerk
- f. Propose changes to the bank account

11. Accessibility Report

- a. To discuss and approve actions recommended in the report. (report to follow as appendix 2)

12. To share and discuss details of a bus service proposal secured by the Chair and Vice Chair of the Parish, in collaboration with SBC Officers and SBC Leader and refer to finance committee for consideration.

13. To discuss opportunities to engage residents during next Heathrow Consultation commencing on 18th June 2019 and propose / plan dates & venues

14. To discuss flexibility for meetings planned during Religious festivals.

15. Motions Submitted under standing orders (see appendix 1)

16. Areas of Responsibilities

- a. Colnbrook Village Hall Trust – Cllr Bedi
- b. Colnbrook Community Partnership – Cllr Oakley
- c. Berkshire Association of Local Councils/ HALC – Cllr Babuta/Cllr Escott
- d. Local Access Forum – Cllr Richardson
- e. Neighbourhood Action Group – Cllr Richardson
- f. Westfield Residents Association – Cllr Kahlon
- g. Working Group towards a Colnbrook with Poyle Museum Trust – Cllr Babuta/ Cllr Escott/ The Locum Clerk

17. Chairman's Correspondence