



COLNBROOK WITH POYLE PARISH COUNCIL
Parish Council Finance & Policy Committee

Email: clerk@colnbrookwithpoyle-pc.gov.uk

To: Cllrs Escott, John, Kahlon, Richardson, Small and Smith

Dear Councillor

You are hereby given notice of and summoned to attend a meeting of the Finance and Policy Committee, to be held at Colnbrook Village Hall on Tuesday 12th October 2021 commencing at 7.15pm, when it is proposed to transact the business specified in the following agenda.

Members of the public who wish to attend must email the Locum Clerk with their name and email address

Regards

Joanna Cadman

Locum Clerk

1. **Welcome**
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Minutes of the meeting September 14th 2021**
5. **Matters arising**
6. **Payment list 6:** to approve the latest payments list. ***Annex 1***
7. **To review any costs arising from the Services meeting:** minutes attached as ***Annex 2.***
 - a) To ratify the £100 requested from the Services committee to begin a project to reinvigorate the Herb Garden in Pippins Park with Pippins School. (from Services £1000 monthly allowance)
 - b) To ratify the purchase of TV stand for digital display (from Services monthly allowance.
 - c) To agree any other costs from the Services Committee
8. **To agree a Christmas Light/Decoration contractor from quotes received, including additional sockets through SBC.**
9. **To Review the Financial Regulations: *Annex 3***

10. **Review and agree model Standing Orders (as amended) for recommendation *Annex 4***
11. **To review a proposed new system of budgeting and control, to include financial reports : costs and recommendations *Annex 5***
12. **To make an initial review of the Code of Conduct: draft attached as *Annex 6***
13. **Grant Application for Youth Engagement**
14. **Questions and Correspondence to the Chair**