



## **Colnbrook with Poyle Parish Council – Finance & Policy Committee**

Email: [clerk@colnbrookwithpoyle-pc.gov.uk](mailto:clerk@colnbrookwithpoyle-pc.gov.uk)

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Ref: AE/CPPCFP1020

To: Cllrs. Escott, John, Kahlon, Richardson, Small, and Smith

Dear Councillor,

You are hereby given notice of, and summoned to attend, a meeting of the Finance and Policy Committee to be held **VIRTUALLY VIA ZOOM** on **Tuesday 13<sup>th</sup> October 2020 commencing at 8.30pm**, or following the **Services meeting**, when it is proposed to transact the business specified in the following Agenda.

***Members of the public who wish to attend this Zoom meeting must email: [andrea.escott@colnbrookwithpoyle-pc.gov.uk](mailto:andrea.escott@colnbrookwithpoyle-pc.gov.uk) with their name and email address to request the sign in details for this meeting no later than 24 hours prior to the meeting.***

Yours sincerely,  
Andrea Escott  
Chair – Finance and Policy Committee

### **Agenda**

- 1. Welcome**
- 2. Declaration of Interests:** To note declarations of member's interests in respect of items on the agenda
- 3. Minutes: -**
  - (a) To approve as a correct record the minutes of the meeting on 15<sup>th</sup> September 2020
  - (b) Matters Arising
- 4. Payment List –** To approve the Council's latest payment list
- 5. Clerk Recruitment Update**
- 6. To update on formal costs of Community Enforcement Officer / CCTV (if received)**
- 7. To review any costs arising from Services Meeting**
- 8. Update on bunting removal**

- 9. Purchase Order System** - To discuss putting in place a purchase order system to prevent the reoccurrence of recent issues in relation to invoices being presented to the council that were not agreed.
- 10. Update on Pippins' funding**
- 11. Update on Ostrich donation**
- 12. Chair's correspondence**