



Colnbrook with Poyle Parish Council

Email: clerk@colnbrookwithpoyle-pc.gov.uk

To: All Councillors

Dear Councillor,

You are hereby given notice of, and summoned to attend a meeting of the **Full Parish Council** to be held at **Colnbrook Village Hall**, on **Tuesday 9 January 2024 commencing at 7:30 pm**, when it is proposed to transact the business specified in the following Agenda.

Yours sincerely,

Kate Houlihan

Locum Clerk

Colnbrook with Poyle Parish Council

Issued

Agenda

1. **Welcome**
2. **To receive apologies for absence.**
3. **To approve the minutes of the meeting held on the 14 November 2023.**
4. **Public Question Time (Max 15 mins)**
5. **To receive an update from the Services Committee**
6. **To receive an update from the Finance and Policy Committee**
 - a. **To approve the payment list (copy to follow)**
7. **Correspondence to the Chair**
8. **To confirm a date for an extraordinary meeting to be held no later than 30th January 2024**