

**Colnbrook with Poyle Parish Council**

**Email:**[clerk@colnbrookwithpoyle-pc.gov.uk](mailto:clerk@colnbrookwithpoyle-pc.gov.uk) **Chair of the Council**

**Naveed Rana - 07824 773015 Ref: NR/CPPC/FPM0321**

**To: Cllrs. Babuta, Bedi, Bennett, Escott, John, Kahlon, Oakley, Rana, Richardson, Small, Smith and Virdi**

**Dear Councillor,**

You are hereby given notice of, and summoned to attend, a meeting of the Full Parish Council to be held **VIRTUALLY VIA ZOOM** on **Tuesday 6th April 2021 commencing at 7.30 pm**, when it is proposed to transact the business specified in the following Agenda.

***Members of the public who wish to attend this Zoom meeting must email:*** [***clerk@colnbrookwithpoyle-pc.***](mailto:clerk@colnbrookwithpoyle-pc.)***gov.uk with their name and email address to request the sign in details for this meeting no later than 24 hours prior to the meeting.***

**Yours sincerely,**

**Richard Endacott**

**Locum Clerk**

**Colnbrook with Poyle Parish Council**

# **Agenda**

1. **Chair’s Welcome / Intro by Locum Clerk**
2. **Receive and Approve Apologies for Absence**
3. **Declaration of Interests**
4. **Guest speaker** - **Elizabeth Mienert from Green Doctor**
5. **Public Session: Limited to 15 minutes**
6. **Community Award**
7. **Minutes: -** 
   1. To approve as a correct record the minutes of the Parish Council meeting held on Tuesday 3rd March.
   2. To approve as a correct record the minutes of the Extraordinary Parish Council meeting held on Tuesday 3rd March.

**Matters Arising from the above minutes**

1. **Planning: - To consider any new planning applications relating to the Parish of Colnbrook with Poyle.**
2. **Freedom of Information Requests – Update**
3. **CCTV update**
4. **Mayoral medal update**
5. **Recreation Ground Inspection Report**
6. **Finance & Policy Committee**

* **Update from Chair of Finance**
* **Finance assistant – To discuss engaging a finance assistant (AE / RE)**
* **To ratify payment sheet 14, approved by F&P, in the sum of £** 2131.24 **(Total)**

1. **Services Committee**

* Update from Chair of Services
* Green Flag – SO / KB
* Ridge Rider – KB / AE
* Update relating to memorial SO
* **Update from Conservation Area Sub-Committee, if applicable**

1. **Areas of Responsibilities**

To receive an update, if applicable: -

* 1. Colnbrook Village Hall Trust – Cllr Bedi
  2. Berkshire Association of Local Councils/ HALC – Cllr Escott/Cllr Richardson
  3. Local Focus Forum: - Cllr Bennett/Cllr Bedi/Cllr Richardson
  4. Parish Forum – To be checked if still exists
  5. SBC Audit & Corporate Governance Committee – Cllr Escott
  6. Local Access Forum – Cllr Richardson
  7. Colnbrook Residents Association – Cllr Babuta
  8. Neighbourhood Action Group – Cllr Richardson
  9. Flood Action Group – Cllr Bedi
  10. Westfield Residents Association – Cllr Kahlon/Cllr Bennett/Cllr Virdi
  11. Museum Sub-Committee – Cllr Rana
  12. **Conservation Area Sub-Committee – Cllr Babuta/Cllr Bennett/Cllr Bedi**

1. **Chairman’s Questions and Correspondence**
2. Question from Cllr Smith.

**Part II**

1. To approve minutes of the extraordinary minutes Part II from 26th January 2021