



Colnbrook with Poyle Parish Council

Email: clerk@colnbrookwithpoyle-pc.gov.uk

Phone: 07939170455

Ref: AB/ASM/CPPC/FPM0920

To: Cllrs. Babuta, Bedi, Bennett, Escott, John, Kahlon, Oakley, Rana, Richardson, Small, Smith and Viridi

Dear Councillor,

You are hereby given notice of, and summoned to attend, a meeting of the Parish Council to be held **VIRTUALLY VIA ZOOM** on **Tuesday 1st September 2020 commencing at 7.30 pm**, when it is proposed to transact the business specified in the following Agenda.

Members of the public who wish to attend this Zoom meeting must email: Chairman@colnbrookwithpoyle-pc.gov.uk with their name and email address to request the sign in details for this meeting no later than 24 hours prior to the meeting.

Yours sincerely,
Anup Babuta
Chair
Colnbrook with Poyle Parish Council

Agenda

- 1. Welcome**
- 2. Receive and Approve Apologies for Absence**
- 3. Declaration of Interests**
- 4. Record the Approval of the Minutes of the Annual Statutory Meeting held on 14th May 2019**
- 5. Election of Chair and Acceptance of Office**
- 6. Election of Vice Chair and Acceptance of Office**
- 7. To consider and approve the following statutory documents: -**
Code of Conduct/Standing Orders and Finance Regulations/Risk Assessment Documents
- 8. Chairman's Allowance**
- 9. To review the appointment of the Internal Auditor for 2020/2021**

10.To Appoint members to serve on the following committees:

- a. Service Committee
- b. Finance & Policy Committee

11.To Appoint Representatives on the under-mentioned Bodies:

- a. Colnbrook Village Hall Trust
- b. Colnbrook Community Partnership
- c. Berkshire Association of Local Councils
- d. L.A.A.N.C. (To be discussed)
- e. Local Focus Forum
- f. Parish Forum (To be discussed)
- g. Slough Borough Council Audit & Corporate Governance Committee
- h. Local Access Forum (To be discussed)
- i. Colnbrook Residents Association
- j. Neighbourhood Action Group (To be discussed)
- k. Flood Action Group (To be discussed)
- l. Richards Goads Charity (To be discussed)
- m. Working Party towards a Colnbrook with Poyle Museum & Conservation Area (To be discussed)

12.To Appoint Bank Signatories (If necessary)

13.To schedule the dates and times of meetings for the forthcoming Year 2020 - 2021