



Colnbrook with Poyle Full Parish

Email: clerk@colnbrookwithpoyle-pc.gov.uk

To: All Councillors

You are hereby given notice of and summoned to attend a meeting of the **Full Parish Council** to be held at **Colnbrook Village Hall** on **Tuesday 14th May 2024 commencing at 7:30 pm**, when it is proposed to transact the business specified in the following.

Yours sincerely,
Chair
Colnbrook with Poyle Parish

Council Issued 09 May 2024

Agenda

- 1 **Welcome**
- 2 **To receive apologies for absence.**
- 3 **MINUTES:**
 - a. **To approve the minutes of the meeting held on the 12 March 2024 and 09th April 2024.**
- 4 **Public Question Time (Max 15 mins)**
- 5 **Star & Garter update to arrange a separate meeting – Cllr Bedi**
- 6 **Update for the Big Lunch 2024 in Colnbrook Village. Cllr. Kelly and Cllr. Brenner**
- 7 **20 is Plenty: To receive an update from Cllr Brenner**
- 8 **To receive an update from the Services Committee**
 - a. **To appoint a grounds maintenance contractor for the 2024/25 season effective from June 2024.**

- 9 To receive an update from the Finance and Policy Committee
 - a. For the council to approve the Financial Risk Register (deferred from previous meeting)
 - b. To approve the Internal Controls Policy (deferred from previous meeting)
- 10 To approve the payment list (copy to follow)
- 11 Search of Locum/ RFO update – Cllr. Bartlett and Cllr. Dexter
- 12 Update from subcommittees:

Outside Body	Represented By
The Colnbrook Village Hall Trust	Cllr. Bedi,
Conservation Area sub - committee	Cllrs. Kelly
Berks Association Local Councillors	Cllrs
Local Focus Forum	Cllrs
Audit & Corporate Governance Committee	Cllr Rana
Local Access Forum	TBA
Colnbrook Residents Association	Cllr.
N.A.G.	Cllr. Bedi
Flood Action Group	Cllr. Bedi
Westfield Residents' Association	Cllr. Gipps

- 13 Update of the Annual Parish Meeting (APM) and presentation of the Colnbrook Cup to be held on 21 May 2024 – Nomination
- 14 To confirm the date of the Annual General Meeting (AGM) 2024?
- 15 Correspondence to the Chair
- 16 Date of next meeting.