



## Colnbrook with Poyle Parish Council

### **Minutes of an Extraordinary meeting of the Parish Council 13 February 2024. Meeting Commenced at 19.30pm**

#### **Minutes for the meeting of the Parish Council**

Present: Councillors (Cllr) Rana (In the Chair), Alfred, Bartlett, Bedi, Buchannan, Evans, Gipps, Raju and Whitrod.

Officer Present: Locum Clerk Kate Houlihan

Apologies: Cllr Alfred and Cllr Smith

Members of the Public: five

#### **1 Welcome**

**The Chair welcomed everyone to the meeting.**

#### **2 To receive apologies for absence.**

Apologies had been received from Cllr Smith and Cllr Brenner

**RESOLVED to note the apologies.**

#### **3 MINUTES:**

- a. To approve the minutes of the meeting held on the 9 January 2023.  
**RESOLVED that the minutes of the meeting held on the 9<sup>th</sup> of January be approved as a true record.**
  
- b. To approve the minutes of the extraordinary meeting held on 23 January 2024  
**RESOLVED that the minutes of the Extraordinary meeting held on the 23<sup>rd</sup> of January be approved as a true record.**

#### **4 Public Question Time**

**The Chair welcomed the members of the public:**

**The following issues were raised:**

- **Broken Equipment at the park.**  
Cllr Buchanan explained that the council were aware of this and were actively seeking quotes to replace the equipment.  
The broken equipment had been taped off, and notices placed in the play area.
  
- **Equipment in the park needed cleaning as it was covered in “gunge.”**  
Cllrs Buchanan and Whitrod will review.
  
- **Parking issues near the Punch Bowl**  
Cllr Bedi advised that Slough Borough Council would be consulting with residents in the area to introduce a residents parking scheme and double yellow lines.
  
- **HGV’s coming through the village.**

Councillors and residents were asked to pass details of the vehicles to the Clerk who would write to the companies involved, reminding them of weight restrictions in the village.

- **Parking issues on Vicarage Way and Lack of enforcement for Double Yellow Lines**

It was agreed to invite the Director of Highways at Slough Borough Council to the next parish council meeting to discuss this and other issues.

- **Issues with the Star and Garter Pub.**

Residents reported ongoing issues and frustrations during the redevelopment. The owner would be invited to update the council. Cllr Bedi advised that as far as she was aware all planning conditions had been discharged.

**5 To receive and consider a consultation from The Royal Borough of Windsor and Maidenhead regarding Employment Sites and protecting sites from conversion to housing.**

The council noted the consultation. Currently, developers have national permitted development rights for change from commercial, – including office use – into residential use via a fast-track procedure known as the prior approval process.

The proposed measures, known as an Article 4 Direction, would protect 31 locations considered most important for supporting jobs and the local economy. It will remove the national rights at those sites, but not prevent conversions where appropriate. It will mean developers will have to apply for planning permission for change of use. Colnbrook with Poyle Parish Council had been consulted as a neighbouring council, whose residents could be affected by the proposal.

**RESOLVED to support the consultation.**

**6 To receive information from Heathrow Community Trust regarding funding opportunities available and to consider if any of the funding streams are suitable for current parish projects.**

**RESOLVED that it be delegated to the Clerk to apply for any appropriate funding.**

**7 Summer Planting: To agree plans for a summer planting program and to agree a maximum budget for the project.**

Cllr Buchanan and Brenner had been working on a planting scheme. This would see evergreens supplemented by seasonal bulbs and bedding plants, planted in various tubs and boxes around the town. The maximum cost of the plants would be £1,000; however, it was hoped that the Heathrow Rangers may be able to support the project.

**RESOLVED to agree a maximum budget of £1,000 for summer planting. The costs may reduce if the rangers are able to support.**

**8 Parish Council Website: To consider updates needed to the parish council website and to consider future options for the website.**

A discussion was held around the website and updates needed. Following discussion it was...

**RESOLVED** that the Locum Clerk and Cllr Bartlett be given access to the website to assist with bringing the pages up to date. A further review will take place in future to consider any other changes that need to be made.

**9 Parish Office To consider future arrangements for the parish office.**

The Parish Council have given notice on the parish office at Westfield Community Centre as it wasn't used enough to justify the increasing cost of running the office. Alternative storage was being considered that could house items currently stored in the office.

**RESOLVED** that the Services Committee look at alternatives and decide at their next meeting.

**10 To receive an update from the Services Committee**

The services committee were actively looking at quotes for the refurbishment of the children's play area. An update will be given to the next services committee meeting.

**NOTED**

**11 To receive an update from the Finance and Policy Committee**

The draft budget will be posted on the council's website, along with a statement explaining the increase in precept.

**NOTED**

**12 To approve the payment list**

The following payments were approved:

<u>Date</u>	<u>Payee Name</u>	<u>Amount Paid</u>	<u>Transaction Detail</u>
31/12/2024	Matties Gardening Ltd	1083.33	Invoice no 4501
30/01/2024	Hampshire Flag Company	£236.50	3 Flags -reimbursement to Cllr Buchanan
08/02/2024	Colnbrook Village Hall	£80.00	Hall Hire 23/1/24 and 27/2/24
31/03/2023	Keep Britain Tidy	£442.80	Invoice unpaid reminder sent
Various	Slough Borough Council	£5187.58	Service Charge Slough Office

**Except for the payment to Keep Britain Tidy as it had been agreed not to re-apply for the Green Flag award until improvements to the park had been completed.**

**13 Correspondence to the Chair**

On behalf of the Parish Council the Chair wished the King well with his cancer treatment.

The Chair thanked all councillors for the work they do.

The Chair explained that he would like to give awards to residents to recognise their contributions to the village.

**14 Date of next meeting. 25<sup>th</sup> March 2024**

**The meeting closed at 20:58pm**