



Colnbrook with Poyle Parish Council

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To: All Councillors

Dear Councillor,

You are hereby given notice of, and summoned to attend a meeting of the **Full Parish Council** to be held at **Colnbrook Village Hall**, on **Tuesday 9 April 2024 commencing at 7:30 pm**, when it is proposed to transact the business specified in the following

**Agenda.**

Yours sincerely,  
Kate Houlihan  
Locum Clerk  
Colnbrook with Poyle Parish

Council Issued 4 April 2024

Agenda

- 1 **Welcome**
- 2 **To receive apologies for absence.**
- 3 **MINUTES:**
  - a. **To approve the minutes of the meeting held on the 12 March 2024.**
- 4 **Public Question Time (Max 15 mins)**
- 5 **To consider matters raised by Cllr T Alfred (report to be shared)**
- 6 **Savio De Cruz- Assistant Director for Place and Operations at Slough Borough Council has been invited to the meeting to discuss local highways matters.**
- 7 **[To consider participating in the Big Lunch 2024](#)**
- 8 **To appoint a representative to the Datchet Horton and Wraysbury NAG**
- 9 **To receive an update from the Services Committee**
  - a. **To appoint a grounds maintenance contractor for the 2024/25 season effective from June 2024.**

- 10 To receive an update from the Finance and Policy Committee**
  - a. For the council to approve the Financial Risk Register (deferred from previous meeting)**
  - b. To approve the Internal Controls Policy (deferred from previous meeting)**
- 11 20 is Plenty: To receive an update from Cllr Brenner**
- 12 To approve the payment list (copy to follow)**
- 13 Correspondence to the Chair**
- 14 To confirm the date of the Annual Parish Meeting and presentation of the Colnbrook Cup to be 21 May 2024**
- 15 Date of next meeting.**