



## **Colnbrook with Poyle Parish Council**

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Chair of the Council  
Andrea Escott- 07973 386678

Ref: NR/CPPC/FPM0521

To: Cllrs. Babuta, Bedi, Bennett, Escott, John, Kahlon, Oakley, Rana, Richardson, Small, Smith and Virdi

Dear Councillor,

You are hereby given notice of, and summoned to attend, a meeting of the Full Parish Council to be held at **Colnbrook Village Hall** on **Tuesday 19<sup>th</sup> October 2021 commencing at 7.30 pm**, when it is proposed to transact the business specified in the following Agenda.

Yours sincerely,  
Joanna Cadman  
Locum Clerk  
Colnbrook with Poyle Parish Council

### **Agenda**

- 1. Chair's Welcome**
- 2. Receive and Approve Apologies for Absence**
- 3. Declaration of Interests**
- 4. Public Session: Limited to 15 minutes**

**Neighbourhood Policing update.**

- 5. Minutes:** - To approve as a correct record the minutes of the Parish Council meeting held Wednesday 22<sup>nd</sup> September: **Annex 1**

**Matters Arising from the above minutes**

- 6. Motion to adopt NALC's model Standing Orders as amended: Annex 2**

This Parish Council resolves to adopt the model Standing Orders as recommended by NALC and as amended and presented to the Parish Council on the 22<sup>nd</sup> September, where it was resolved that they were adopted, subject to further debate at this meeting.

Proposed by:

Seconded by:

- 7. Motion to adopt NALC's model Financial Regulations as amended: Annex 3**

The Parish Council resolves to adopt NALC's model financial regulations, as amended.

Proposed by:

Seconded by:

**8. Planning:** - To consider any new planning applications relating to the Parish of Colnbrook with Poyle.

**P/100305/006 Montanna Bakery, Blackthorn Road, Poyle**

*Construction of an additional floor to provide additional work space*

**P/10588/010 White Hart House, Park Street, Colnbrook**

*Replacement of bitumen felt roof with EPDM rubber roof*

**P/00864/058 Atlantis Lounge, Holiday Inn Express, Heathrow T5**

*Advertisement consent to display 1no 3D gold titanium letter halo with warm white LED to front entrance on top of the canopy and 1no free standing 3D gold titanium letter halo with warm white LED to side elevation*

**P/10248/005 Access Point, Bath Road**

*Advertisement consent to display 6no fascia signs and 1no free-standing sign*

**P/12675/002 3 Sherbourne Close, Colnbrook**

*Construction of a single storey side extension*

**9. Finance & Policy Committee**

- Update from Chair of Finance
- To ratify latest payment sheets 6 **Annex 4**

**10. Services Committee**

- Update from Chair of Services
- To ratify the £100 requested from the Services committee to begin a project to reinvigorate the Herb Garden in Pippins Park with Pippins School. (From Services £1000 monthly allowance).
- To ratify the purchase of TV stand for digital display (from Services monthly allowance).
- To agree any other costs from the Services Committee.

**11. To agree a Christmas Light/decoration contractor from quotes received, including additional sockets through SBC. Annex 5**

**12. Community Engagement:** The Parish Council resolves to reduce anti-social behaviour within Colnbrook with Poyle and will continue to support the grant application submitted by our RFO for £5,000 from the Thames Valley Police Community Engagement Fund for two youth workers from to launch a 15 week programme of 10 hours each week. The youth workers will work with our disengaged young people and their families to tackle anti-social behaviour directly and work towards reducing such behaviours including; the use of catapults, reckless use of quad bikes, and to reduce offending amongst our disengaged young people generally. The Parish Council acknowledges that 62% of residents who completed the recent Strong, Healthy and attractive Colnbrook survey were worried about the ongoing anti-social behaviour described.

The Parish Council also resolves to use our office in Westfield Community Centre to facilitate monthly police surgeries and to work with St Thomas Church and CVH to explore the possibility of further police surgeries in the Village.

**13. Strong, Healthy and Attractive Neighbourhoods:** The Parish Council acknowledges and recognises the work of the Strong, Healthy and Attractive Neighbourhood plan for Colnbrook with Poyle and resolves to give effect to the wishes of the residents who participated in the survey, by supporting the development of an action plan to be drafted from the priorities highlighted in collaboration with SBC. The Parish Council resolves to actively seek financial support and grants that are available to aid the realisation of the action plan, discussed at the full Parish Council meeting on 21<sup>st</sup> September 2021 and to continue to engage with residents and key stakeholders, including SBC, TVP and the CCG, to ensure as many voices as possible contribute to the evolution of the action plan.

**14. Family Party 31<sup>st</sup> October:** members to receive an update.

**15. Remembrance Day and Remembrance Sunday:** Members to discuss how to observe the period of Remembrance.

## **16. Areas of Responsibilities**

To receive an update, if applicable: -

- a. Colnbrook Village Hall Trust – Cllr Bedi
- b. Berkshire Association of Local Councils/ HALC – Cllr Escott/Cllr Richardson
- c. Local Focus Forum: - Cllr Bennett/Cllr Bedi/Cllr Richardson
- d. SBC Audit & Corporate Governance Committee – Cllr Escott and Cllr Rana
- e. Colnbrook Residents Association – Cllr Babuta
- f. Neighbourhood Action Group – Cllr Richardson and Cllr Escott
- g. Flood Action Group – Cllr Bedi
- h. Westfield Residents Association – Cllr Kahlon/Cllr Bennett/Cllr Virdi
- i. Museum Sub-Committee – Cllr Rana
- j. Conservation Area Sub-Committee – Cllr Babuta/Cllr Bennett/Cllr Bedi

## **2. Chairman's Questions and Correspondence**

**3. Date of next meeting:** Tuesday 16<sup>th</sup> November, 7.30pm