

## COLNBROOK WITH POYLE PARISH COUNCIL

Minutes of the meeting of the Parish Council held at the Village Hall, Colnbrook on Tuesday 5<sup>th</sup> April 2016, commencing at 7.30 pm. There were no public questions.

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Members Present: Chairman – Cllr P Hood, Vice Chair – Cllr R Angell, Cllrs Bryant, Brooks, Grewal, Kinane, Jackson, Richardson and Smith.

Officers Present: Mrs K. Jones - Clerk & Responsible Finance Officer  
PCSO – Christopher Davies

Sponsor | Western Route | Network Rail – Anna Holbrook, Antony Bolton and Emma Sowden

Members of the Public: 2

PC/15//118 APOLOGIES FOR ABSENCE

Were received from Cllrs, Bedi, Laxman and Elum-Smith.

PC/15/119 Network Rail Western Rail Link to Heathrow project

The council received a presentation about the project and the programme, and asked questions. A summary of which is attached.

*PCSO Christopher Davies was invited to present his report, a copy of which is attached.*

PC/15/120 MINUTES

The minutes of the Parish Council meeting held on 1<sup>st</sup> March 2016 were confirmed as a true record and signed by the Chairman.

PC/15/121 DECLARATION OF INTEREST BY MEMBERS

Cllr Angell declared an interest in an item coming up under correspondence and would leave the room when this was discussed.

PC/15/122 SERVICES COMMITTEE

The minutes of the meeting held on Tuesday 15<sup>th</sup> March 2016 were submitted by the Chairman **RESOLVED:** - that the minutes be received and approved, and that the recommendations made be ratified.

PC/15/123 FINANCE AND POLICY COMMITTEE

i) The minutes of the meeting held on Tuesday 15<sup>th</sup> March 2016 were submitted by the Chairman. **RESOLVED:** - that the minutes be received and approved, and the recommendations made be ratified.

ii)

List of Payments:

The list of payments from 17th February to 15th March 2016 in the sum of £4,018.61 (inc VAT) was received. **RESOLVED:** - that the list of payments be confirmed and approved.

PC/15/124 PLANNING

There were 5 new applications for consideration at the meeting. The outcomes being;

Planning Application Ref: **P/12258/008**

Application Type: Full Planning

Main Location: **The Ostrich Cottage, High St, Colnbrook, Slough, SL3 0JZ.**

Proposal: Refurbishment and continued use of ground floor pub/restaurant.

Change of use to first floor main building and west wing building for use as a hotel (11 rooms). Glazed lobby in underpass to the western side entrance, first floor window at the rear to serve proposed room 11. Provision of parking spaces, cycle spaces, and bins store to the rear.

**Members had No Objection to this application subject to improvements to the access and egress to the rear car park, with on street parking issues being resolved to improve vision splay.**

Planning Application Ref: **P/11490/008**

Application Type: Non Material Amendments

Main Location: **Poyle 14, Newlands Drive, Poyle, Slough, SL3 0DX**

Proposal: Non - Material Amendments to drawings approved under planning permission P/11490/003 as amended by Non - Material Amendment P/11490/005 to amend the multi-storey car park.

**Members noted these details.**

Planning Application Ref: **P/11490/007**

Application Type: Submission of Details

Main Location: **Poyle 14, Newlands Drive, Poyle, Slough, SL3 0DX**

Proposal: Submission of details of conditions 4 (details of external structure), 11 (refuse storage), 14 (entry barrier) pursuant to planning permission P/11490/008 dated 18th May 2015.

**Members noted these details.**

Planning Application Ref: **P/01740/008**

Application Type: Full Planning

Main Location: **31, Sutton Lane, Slough, SL3 8AB**

Proposal: Construction of a first floor side extension

**Members agreed to leave this to neighbours observations / comments.**

Planning Application Ref: **Y/01218/003**

Application Type: Permitted Development with Consultation

Main Location: **18, Hillrise, Slough, SL3 8RB**

Proposal: The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 8m, with a maximum height of 4m, and eaves height of 3m

**Members agreed to leave this to neighbours observations / comments.**

Members also noted the decisions made by the Borough Council as listed on the pink addendum sheet as read out by the clerk.

PC/15/125 PCSO CONTRACT

The Chairman informed members that TVP had not come back with an amended version of the PCSO contract for the parish to sign. As such no decision on this could be made either way. He asked if all were in favour of waiting. **ALL AGREED**

Cllr Bryant commented on the Parish Plan and the potential of purchasing the surgery. The Chairman advised that if the PCSO contract is not renewed it would leave £34,000 to be spent on other services. The lease on the doctor's surgery expires in September 2017 and the doctors are keen to stay in the area and are looking for potential sites.

As the current building is purpose built it could be listed as a community asset under the Community Right to Bid and the council would have the right to bid for it if it comes up for sale. It could be purchased and leased back to the doctors, which would enable them to stay in the village. The expenditure would be recouped in approx. 25 years and the council would then own it as an asset. The Chairman had spoken to SBC about the possibility and they have indicated that there is a good case for the application. The clerk to find out more information.

PC/15/126 SUMMER FLORAL DISPLAYS

The Clerk advised members of a quote received from Window Flowers in relation to the floral displays for the village in the sum of £6,428.00. (+ VAT) Members unanimously **RESOLVED** that the Clerk place an order, in the sum of £6,428.00, for these displays.

PC/15/127 INSURANCE RENEWAL

The Clerk advised members of the Insurance renewal documents received from Zurich Insurance in the sum of £1,829.06 (+ VAT) for 2016/2017. Members unanimously **RESOLVED** that the Clerk place an order, in the sum of £1,829.06, for the renewal of the Parish Council insurance for 2016/2017.

PC/15/128 CHAIRMAN'S CORRESPONDENCE

- i) The Chairman read out a letter received from Cllr Laxman advising of his present personal circumstances and that he would continue as a parish councillor for as long as he could. He had chaired the recent committee meeting for Queen's 90<sup>th</sup> birthday.
- ii) Colnbrook Community Partnership – Annual funding request. (Cllr Angell declared an interest and left the room for the duration of this

item). The Chairman read out the funding request for £2,000 from the CCP and advised that a summary of accounts was also enclosed. Following discussion it was proposed by Cllr Hood, seconded by Cllr Smith and **RESOLVED** to grant £2,000 to the CCP.

- iii) Mazars Annual Return – The Clerk advised that the paper work for this years Annual Return had been received 2015/16. This would be the last year that things would be done this way as the Government were abolishing the Audit Commission and from April 2017 Parish Council's would have to appointment their own local auditor. She advised that NALC were running a sector led scheme to appoint external auditors to all parish councils and Colnbrook with Poyle would be automatically enrolled in unless they opted out. **AGREED** to continue to take advice from NALC for the appointment of external auditor for year 2016/17

#### PC/15/129 OUTSIDE BODIES

Cllr Jackson advised members of the forthcoming elections for the NAG. He confirmed that he would not be re-standing for Chair. He commented that Ester Mathews had given the NAG a lot of assistance in getting dumped rubbish removed from within Colnbrook and Poyle and that she was going on maternity leave. He asked if members would like to make a personal donation towards a presentation to thank her. Donations to be given to Cllr Jackson.

Cllr Angell commented in relation to the CVHT, that Dr Adams had asked if the Village Hall would be suitable to house the doctor's surgery and would like to meet to discuss the possibilities. He asked if the Chairman would agree to talk to him. Chairman agreed.

The Chairman advised members of the following meetings/discussions/events with outside bodies during March/April and gave a verbal report on each:-

8th March. Heathrow Local Focus Forum – The feeling was that if we leave the EU and Mr Cameron goes there will be no decision on the third runway. They are cracking down on UBER cabs making them use the onsite parking to tackle the problems on the surround roads of litter and toileting. ( Heathrow's CEO has offered to tour the Village on bicycle with the Chair & others that might wish to join in on 14<sup>th</sup> April in order to see issues first hand).

9th March. Monthly meeting with PCSO Chris Davies.

10th March. Colnbrook Residents Association meeting – plans are under way for this year's Apple Fair.

15th March. Meeting with Superintendent Simon Bowden & Insp Sarah Cook, together with Cllr Ray Angell regarding PCSO contract.

Mid-Month Informal discussion with SBC assets manager regarding Colnbrook Surgery and Community Asset Status.

Mid-Month Informal discussion with Dr Adam regarding Colnbrook Surgery.

24th March. Pippins School end of term Parish Council Awards.

24th March. Colnbrook C of E Primary School end of term Parish Council Awards.

26th March. CPR training at Parish Surgery/Drop in session, together with Cllrs Bryant & Richardson.

26th March. Colnbrook Residents Association Easter Egg Hunt.

Mid-Month informal discussion with Segro regarding Poyle Business Forum at 8.00 am on 28th April Hilton T5.

29th March. Cllr Training on “Code of Conduct” together with four other Colnbrook with Poyle Cllrs and in conjunction with Datchet Parish Council.

1st April. Pippins Herb Garden Project. Had to send apologies but meeting attended by Cllrs Angell & Bedi.

2nd April. Informal meeting with Vicarage Way resident regarding Fly Infestation potential.

2nd April. Queen’s 90th Birthday Celebrations organising committee meeting together with three other Councillors in conjunction with other community groups.

The meeting closed at 9.12pm

SIGNED: ..... DATE .....

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**Sponsor | Western Route | Network Rail Presentation By: -**

Anna Holbrook, Antony Bolton and Emma Sowden.

**Background to the Project:** - Improving rail links to Heathrow

A new direct rail link connecting the west to Heathrow will improve journeys to the UK's busiest airport and help increase economic productivity across the Thames Valley. As part of the Railway Upgrade Plan there will be a new rail tunnel to link the Great Western Main Line to London Heathrow Terminal 5. The proposed rail connection will take up to 35 minutes off the journey time to Heathrow by allowing passengers to travel direct to the airport from Reading, Twyford, Maidenhead and Slough without going into London Paddington. The project is not dependant on airport expansion and the business case is still going forward. At the moment it takes 56 minutes from Reading to Heathrow changing at Paddington, this will be cut to 26 minutes direct. This will also remove the number of passengers just going into Paddington to change and bring about wider economic benefits.

**Preferred Route Alignment:-**

From Langley in the north the line will drop under the GWR main line. South of the embankment it will be in a twin bore tunnel linking into the Terminal 5 stub tunnels. It will be 5k long and will be underground for the majority of the route, avoiding landfill sites and the Affinity water tunnels. Tunnelling under the M4 and M25 is a major risk. The main impact is at the Langley end. There are 4 intervention shafts for air, maintenance and emergency escape. At Poyle there will be a vent on the old golf driving range. There are interfaces with Crossrail (2019), HS2 at Old Oak Common and Langley, the proposed Heathrow expansion and the existing stub tunnels for the southern South West Trains access project. There are also the M4 smart Motorway and SIFE proposals.

**Business Case:-**

2.1 million Passengers' are expected in the first year. The project is independent of any decision on the 3<sup>rd</sup> Runway. A quarter of the passengers will be business related (500,000), 40% from the south west. It is predicted that 55% of these journeys will move people off the roads to the railway reducing Co2 emissions and saving 30 million road miles per year, reducing congestion on the M4, M25 and M3.

The economic benefits are predicted at £800 million and creating 42,000 jobs.

**Consultation:-**

Need to secure a Development Consent Order to deliver the Western Rail Access Programme. A steering group of industry leaders, from organisations including Network Rail, Department for Transport, Thames Valley Berkshire LEP, Slough Borough Council and Heathrow Airport, is working together to progress the proposals. Just completed phase one and details will be drawn up

April 2017 formal statutory consultation, and draft DCO will be submitted to the Planning Inspector.

If planning permission is granted, begin initial highways enabling work at the end of 2018, with tunnel enabling work starting in early 2019. The project would be complete in 2024.

### **Questions:-**

MK – How deep will the tunnels be?

A – 8 to 12 m depending on location and what they are going under.

MK – Tan House Farm Land Fill site is 30ft deep

A – The design will be adjusted to miss contaminated material so will go around the edge.

PH – What will the vent shafts look like and how many vehicle movements will there be?

A – Operations will be wholly within the golf driving range area and materials will be taken away by conveyor belt so constrained to within the site. The vent shafts will be no bigger or higher than the surrounding buildings at present so will not be noticeable.

DS – Will the site be landscaped afterwards?

A – The land will be put back to what it is at present – grass. Trees and earth bunding would be carried out as part of the mitigation process to screen the building.

DS – Have Network Rail purchased the land?

A – The land is only required for construction and not afterwards. Currently using the car park as a site compound for the ground investigations and a mess room for staff.

DS – Could it be acquired for amenity ownership rather than go back into private ownership?

PH – Trees and shrubs are currently being removed

A - Yes but only limited clearance prior to bird nesting season.

SB – How did you get £800 million economic growth?

A- Thames Valley / Berkshire did a study and once there are better links there are benefits to businesses within an hour of Heathrow.

SB – Have you looked at losses from other business like petrol garages?

A – There will be less local congestion and pollution as taking traffic off the roads and there will possibly be land to give for recreation and leisure.

SB – Can the land around the vent shaft be used for housing?

A – SBC have said it would be possible but still need perimeter and access.

RJ – How many vehicle movements during construction as Sutton Lane area already suffers from poor air quality?

A – This is being looked at over the next few months and then would have information to bring back to the P.C.

DS – Bridge closure at Hollow Hill / Market Lane?

A – Yes this would be permanent as the railway and the road are at the same level here.

Traffic survey has been carried out and mixed feedback. It is mainly peak hour use and if the M4 is blocked.

RA – If this happens Langley will suffer with lots more traffic on the high street.

A - Going to work with SBC and South Bucks council to understand the impact and how to provide mitigation measures.

DS – There is also an oil pipe and a terminal west of the driving range.

A – Already discussed with utility providers and may have to divert in places.

DS – Only 5 residential properties affected?

A – Yes and will meet with these residents to explain the process and ref vibration and noise.

The Chairman thanked the team for coming tonight and for the presentation.

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## **Subject: Report by PCSO Christopher Davis on Tuesday 75<sup>th</sup> April 2016**

### **Colnbrook & Poyle**

Whilst the days are now getting longer we are not yet out of the winter months and there are still plenty of things you can do and be aware of to prevent crime in your area. Now the weather is brightening up and the sun is shining people become complacent when it comes to their home security. The most common cases of opportunist spring burglary involve offenders that:

- Enter an insecure front door while residents are in the back garden
- Enter doors that are closed but unlocked at night while residents are asleep
- Reach through windows to take valuable items

In around 25 percent of break-ins that take place in the spring, entry is gained through insecure windows and doors, especially at the rear of the property. Reducing burglaries continues to remain a high priority for the Neighbourhood Police Team. Officers have been patrolling the area to deter further burglaries and to give out crime prevention advice, leaflets and timer switches. Please can residents ensure that timer switches are used if you intend to leave your property vacant for the evening. These can be programmed to come on/off automatically at set times and are available from all Hardware shops/High street retailers and online. We will continue to work with residents to reduce burglaries by offering crime prevention advice and a reassuring presence; we ask if all residents can be mind full with regards to their property and possessions.

### **Crime reduction advice should focus on**

- Ensure that windows and doors are closed and locked when you are out. Don't leave small windows open believing them to be safe.
- If you want to leave windows open while you sleep, fit window restrictors so they cannot be fully opened, or make sure they are not large enough to allow access to a burglar.
- When out in your garden ensure that windows and doors to the front of the house are secure. It only takes a second for someone to get into your home and take things without you noticing.
- Do not leave valuables on display in front of windows or in reach of open windows or doors.
- Ensure garden equipment and tools are securely locked up in a shed and out of sight. Tools can be used by the potential offender to break in to your home.
- Consider fitting outside security lighting or a visible alarm to help deter burglars. Even using pea shingle or gravel on a driveway and spiky plants in garden beds can help.
- Don't leave any keys near entry points where they can be 'fished' or 'hooked' out through the window, letter box or cat flap.
- Ensure any internal handle operated locks on UPVC doors are fully secured with a key.

We are encouraging all residents to contact Thames Valley Police with regards to anything out of character or any suspicious activity. This can be done by contacting 101 the non-emergency number, or if it is life threatening 999.

March saw an increase in Theft from vehicles. Most offences of theft from vehicle are opportunist. If valuable possessions (eg, handbags, laptops, sat navs, iPods, mobile phones, cameras) are left on show inside a vehicle, it is much more likely to be targeted by thieves. Even items of little value, such as shopping bags and clothing,

may tempt a potential thief to break into the vehicle to see whether they contain anything worth stealing. Offences can take place during the day or night, whether a vehicle is parked in a driveway, on the street or in a public car park. Typically thieves will smash windows to gain entry; sometimes they will break door locks or, on older vehicles, prise the door away from the body of the vehicle.

**The neighbourhood police team would advice the following Crime prevention advice to motorists to reduce this type of vehicle crime.**

- When leaving your car, close all windows and lock your car
- Park your car in an attended car park
- Look for public car parks approved by the Park Mark scheme
- When parking at home, use your garage. If you don't have a garage, park in a well-lit area
- Don't leave anything on display in your vehicle
- Take all your personal possessions with you
- Remove sat nav holders and visible sat nav ring marks from windscreens
- Leave the glove box open to show there's nothing inside
- Fit an alarm or immobiliser to your car
- Record the details of your property on the Immobilise website
- Do not store your car's documents in the car
- Secure your wheels using locking wheel nuts

**Thames Valley Alert**

**The Neighbourhood Police Team is encouraging all residents to sign up to the Thames Valley alerts. Registering to receive messages from Thames Valley Alerts offers you the opportunity to receive localised crime and safety alerts for your local neighbourhood via email, voice or text. To sign up, you just need to visit [www.thamesvalleyalert.co.uk](http://www.thamesvalleyalert.co.uk) click on 'Join' and follow the on screen instructions. You can choose to receive different types of messages, e.g. burglary alerts, suspicious circumstances or good news and select the priority level which keeps you in control to receive alerts which are relevant to you.**

**Colnbrook Neighbourhood Action Group**

A Neighbourhood Action Group is a multi-agency, problem-solving group that consists of relevant partner agencies, key stakeholders and, most importantly, members of the local community. Neighbourhood Action Group focuses their work around the main priorities that are identified after consultation with the local community. Members, who are all volunteers, take on responsibility for achieving certain tasks on behalf of their neighbourhood. Several members of Slough Borough Council, Parish Council, L&Q Housing Association, Langley Neighbourhood Police team (NHPT) and members of the community are present and discuss issues surrounding burglary, theft from motor vehicles, traffic/parking, street lighting, anti-social behaviour(ASB), as well as many other local concerns. Understanding the issues that impact on those who live in or visit our neighbourhoods is one of the most important aspects of delivering a citizen focused service and improving public confidence.

As a result of attending Neighbourhood Action Group meetings, the Neighbourhood Police Team can appropriately plan and conduct patrol activities, community reassurance and respond to local priorities. Until recently neighbourhood priorities were established following leaflet-based consultation, public meeting or street events. As a result of these relatively limited consultation opportunities, priorities are identified by a very small proportion of the population and are often unrepresentative of the issues that neighbourhood teams deal on a daily basis.

Colnbrook's Neighbourhood Action Group will meet next on Wednesday 24th February at 7:30pm in Room 1 of Colnbrook Village Hall. Please indicate your intention to attend by emailing chair Raymond Jackson at [raymondsjackson@btinternet.com](mailto:raymondsjackson@btinternet.com)

### **Good new stories**

- Officers have been robustly tackling ASB over the Easter school holidays. Carrying out high visibility patrols and engaging with local youths.
- Neighbourhood officers have carried out Community impact statements with regards to minimising Anti Social behaviour in the area.
- An ANPR operation is scheduled for the near future. This will target road safety including, mobile phone offences, vehicles having no insurance, no tax and speeding offences.
- A known shoplifter was arrested along with driving whilst disqualified within the area after a long spell of thefts from local shops.
- With an increase in criminal damage in the area from local youths, The Neighbourhood police team are working with residents and partner agencies and issued Antisocial behaviour contracts.

### **Contact us**

If you want any advice or would like to contact the neighbourhood team you can call us on the police non emergency number 101 but if your call is an emergency then dial 999. You can also contact us via mail: [ColnbrookPoyleFoxboroughNHPT@thamesvalley.pnn.police.uk](mailto:ColnbrookPoyleFoxboroughNHPT@thamesvalley.pnn.police.uk)

He informed members that he would soon be joining the Met as a Police Constable and a replacement had been found and there would be a handover period.

Members commented that they would be sorry to see him go and wished him luck.