

## **COLNBROOK WITH POYLE PARISH COUNCIL**

Minutes of the **FINANCE & POLICY COMMITTEE** meeting held at the Village Hall, Colnbrook on Tuesday 23rd January 2018, commencing at 7.30pm.

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Chairperson – Cllr Bryant

Other members - Cllrs Babuta, Bedi, Brooks, Elum-Smith, Grewal, John, Jackson, Kinane, Richardson, Smith

Officer Present: Mr. Surinder Jabble- Clerk

Members of the Public: 1

FP/18/37 **APOLOGIES FOR ABSENCE**

Received from Cllr Buchanan

FP/18/38 **MINUTES**

The minutes of the Finance and Policy Committee meeting held on Tuesday 21st November 2017 were confirmed as a true record and signed by the Chairman.

FP/18/39 **DECLARATION OF INTEREST**

None.

FP/18/40 **LIST OF PAYMENTS**

The list of payments from 22nd November to 22nd January 2018 in the sum of £44312.12 (inc. VAT) was circulated. **APPROVED.**

**Explanation of Reserve Bank Account was provided. Following have been transferred to Reserve Bank Accounts;**

<b>Reserve account for Fire Engine</b>	<b>£5000</b>
<b>Reserve account for Colnbrook Museum</b>	<b>£5000</b>
<b>Reserve account for Doctors Surgery</b>	<b>£15000</b>

Questions were also raised about the X-mas Tree expenditure doubling- will seek quotations this year

In addition why is the Parish paying for NAG meeting Room Hire-This had been **previously approved**

Appointment of Judith Freeland as Finance Assistant- This is a continuation of the arrangements that the Parish had with Datchet. Now she is being paid directly by the Parish

FP/18/41 **BUDGET CONFIRMATION FOR 2018-19**

- a. Budget Document considered by The Budget Meeting on 16/1/2018 was presented
- b. It was felt that X-mas Lights and X-mas Tree- the Parish should try to get sponsorships
- c. Hanging Baskets - should go to tender (need to review SLA)
- d. Grants to various groups should be considered and provision for **£1000 for each group was Approved**

**Proposal to keep the Precept the same as 2017/18 (No Increase) of £101,000 was put to the Meeting - Unanimously Approved**

FP/18/42 **APPOINTMENT OF INTERNAL AUDITOR**

- a. 2017/18 Auditors -Auditing Solution Ltd were Approved for 2018/19

FP/18/43 **PARISH PROJECTS**

- a. Environmental Working Group – Cllr Bedi- Meetings invitation will be sent out
  - i. Looking at SLA for Flowers, Nigel Jeffries for The REC
  - ii. Need to look at more Dog Poo Bins
- b. Health and Wellbeing Group- Cllr Smith to added to the Group
- c. Major Village Development Working Group - Cllr Brooks
- d. Village History, Heritage and Conservation Working Group - no meet

FP/18/44 **QUESTIONS TO CHAIRMAN ARISING FROM THE COUNCIL MEETING ON 21/11/2017**

None

- a. Letter of appreciation received from Colnbrook Scouts
- b. No 10 Bus Route - Meeting with Charles Burke, Colnbrook Community Association on Thursday 25th January at The Ostrich at 3pm. Cllr Smith ,Bryant and John to attend

c. Berkshire Vision requesting for funds - 15 Residents in the Parish - **£ 150**  
**Approved**

d. A letter received from Mark Hooper of Deaf Positive Action, Wokingham  
requesting a donation of **£100. Approved**

It was raised that the Chemist should be asked if he has any registered Deaf and  
or Blind on his books

e. Cllr Bryant said that ALL Councillor's should try to attend next Drop in Session on  
Saturday 27th January 2018 , 10.30-12.00 at the Village Hall

The meeting closed at 8.50pm

SIGNED.....

DATE.....