

COLNBROOK WITH POYLE PARISH COUNCIL

Minutes of the **ANNUAL STATUTORY MEETING** of the PARISH COUNCIL held at the Village Hall, Colnbrook on Tuesday 2nd May 2017, commencing at 7.30pm.

MEMBERS PRESENT: Cllrs Angell, Puja Bedi, Brooks, Bryant, Elum-Smith, Jackson, Grewal, Hood, Kinane, Richardson and Smith

Officer Present: Mrs K. J. Jones - Clerk & Finance Officer
Mrs J. Freeland

Members of the Public: 6

AS/17/01 **APOLOGIES FOR ABSENCE**

None. It was noted that Cllr Laxman would try to attend the meeting if his health allowed.

AS/17/02 **DECLARATION OF INTERESTS BY MEMBERS**

None.

AS/17/03 **ELECTION OF CHAIRMAN AND ACCEPTANCE OF OFFICE 2017-2018**

The Clerk asked for nominations for the position of Chairman for the forthcoming year.

Cllr Bryant was nominated by Cllr Jackson and seconded by Cllr Angell.

Cllr Kinane was nominated by Cllr Brooks and seconded by Cllr Elum-Smith.

Following the voting, Cllr Bryant – 7, Cllr Kinane – 2, Cllr Bryant was elected as Chairman and duly accepted the office.

AS/17/04 **ELECTION OF VICE-CHAIRMAN AND ACCEPTANCE OF OFFICE 2017-2018**

The Clerk asked for nominations for the position of Vice-Chairman for the forthcoming year.

Cllr Puja Bedi was nominated by Cllr Bryant and Cllr Smith. There were no other nominations. Upon being put to the vote Cllr Puja Bedi was elected as Vice-Chairman and duly accepted the office.

AS/17/05 **CODE OF CONDUCT/STANDING ORDERS/FINANCIAL REGULATIONS/RISK ASSESSMENT DOCUMENTS**

Risk Assessment – It was proposed by Cllr Bryant, seconded by Cllr Angell and **RESOLVED** that these be accepted for the forthcoming year. **ALL IN FAVOUR.**

Code of Conduct – Cllr Hood asked if any member did not accept the Councils Code of Conduct. Cllr Kinane commented on an alleged incident and he was advised that the Code of Conduct procedure was to go through the monitoring officer at SBC.

Cllr Angell commented that the document requires a date and version on the front page. Subject to this amendment – **AGREED.**

Standing Orders and Financial Regulations – **AGREED.**

AS/17/06 **CHAIRMAN'S ALLOWANCE**

It was proposed by Cllr Hood and seconded by Cllr Grewal and unanimously **AGREED** that this remain at £1,500 for 2017-2018.

AS/17/07

TO APPOINT MEMBERS TO SERVICE ON COMMITTEES

It was proposed by Cllr Bryant and seconded by Cllr Angell to continue as present with all Councillors appointed to both the current committees. **ALL IN FAVOUR.**

AS/17/08

TO APPOINT REPRESENTATIVES TO SERVE ON THE UNDERMENTIONED BODIES

- a) Village Hall Committee Cllr Puja Bedi
- b) Colnbrook Community Partnership Cllr Hood
- c) Berks Association of Local Councils Cllr's Bryant, Puja Bedi
- d) L.A.A.N.C. Cllr Hood
- e) Local Focus Forum Cllr Hood
- f) Grundon Environmental Group Cllrs Kinane, Angell, Richardson
- g) Parish Forum Cllrs Bryant, Puja Bedi
- h) SBC Audit & Corporate Governance Committee Cllr Jackson
- i) Local Access Forum Cllr Richardson
- j) Colnbrook Residents Association Cllr Laxman
(Supported by Cllr Brooks)
- k) N.A.G. Cllr Jackson
- l) F.A.G. Cllr Puja Bedi

It was noted that a meeting of Grundon Environmental Group had not taken place and this was to be chased up.

AS/17/09

MEETING DATES FOR THE FORTHCOMING YEAR 2017/2018

The Clerk advised of changes made to the schedule in that meetings following a bank holiday would be moved forward by 1 week.

It was suggested to check the availability of the hall for these dates and bring this back to the next meeting for approval.

Cllr Elum-Smith asked if the availability of the Westfield centre could be re-checked, as the meetings used to be held there twice a year. Clerk to email.

The meeting closed at 8.00 pm.

SIGNED.....

DATE.....