

COLNBROOK WITH POYLE PARISH COUNCIL

Minutes of the meeting of the Parish Council held at the Village Hall, Colnbrook on Tuesday 7th March 2017 commencing at 7.45 pm following public questions and a report from TVP, a summary of which is attached.

Members Present: Chairman – Cllr S Bryant, Vice Chair – Cllr P. Bedi,
Cllrs Angell, Brooks, Elum-Smith, Kinane, Jackson, Laxman, Richardson, and Smith
Officer Present: Mrs K. Jones - Clerk & Responsible Finance Officer

Members of the Public: 1 Members of the Press: 1 TVP – 2

- PC/16/094 RECEIVED and APPROVED APOLOGIES FOR ABSENCE
Cllr Grewal and Cllr Hood who had a prior meeting and would try to attend.
- PC/16/095 ANNOUNCEMENTS
The Clerk informed members of Datchet Parish Council's decision not to continue with the service level agreement for the provision of the clerking and administration service for Colnbrook and Poyle Parish Council when it comes up for renewal at the end of May 2017. She advised that this was primarily due to office restructuring that was taking place due to the retirement of the finance assistant and the fact that she would be taking on extra hours for Datchet. The office would carry out the yearend financial close down, internal audit and annual review to ensure a smooth transition and put an advert together for the position, but recommend that a working group be set up to look into the new appointment.
Cllr Smith proposed a vote of thanks to Mrs K Jones - All in Favour.
- PC/16/096 MINUTES
The minutes of the Parish Council meeting held on 7th February 2017 were confirmed as a true record and were signed by the Chairman.
- PC/16/097 DECLARATION OF INTEREST BY MEMBERS
Cllr Smith declared an interest in the planning application for Daventry Close as he resides there.
- PC/16/098 SERVICES COMMITTEE
The minutes of the meeting held on Tuesday 21st February 2017 were submitted by the Chairman. **RESOLVED** that the minutes be received and approved, and the recommendations made be ratified.
- PC/16/099 FINANCE & POLICY COMMITTEE
i) The minutes of the meeting held on Tuesday 21st February 2017 were submitted by the Chairman. **RESOLVED:** - that the minutes be received and approved and the recommendations be ratified.
ii) The list of payments from 18th January to the 21st February 2017, in the sum of £940.76 (Inc. VAT) was received. **RESOLVED:** - that the list of payments be confirmed and approved.
- PC/16/100 BUDGET 2017/18
The Clerk advised members of the need to formally approve the budget for 2017/18 which had been deferred until a list of itemised works from the

Environmental Working Group had been submitted. She confirmed that the meeting had taken place on 16th February and although the budget for the play area had been increased for this year to cover repairs in the sum of £10,000 the recent report had highlighted the need to replace the junior timber multi-play unit which would cost in the region of £8,000 and the cost of repainting the frontage was around £2,000.

Following discussions including the state of the fencing around the recreation ground, where Cllr Kinane brought it to members attention of a serious incident involving 2 boys gaining access onto his land at the rear where a horse is stabled, it was proposed by Cllr Bryant, seconded by Cllr Laxman and **RESOLVED** to move £10,000 from the ear marked reserve Hub project into the play area repairs and renewals. Subject to this change the Budget for 2017/18 was agreed. The Clerk to issue the revised budget sheets.

PC/16/101

APPOINTMENT OF AN INTERNAL AUDITOR FOR YEAR END 2016/17

The Clerk advised members that she had received a second quote for the services of an internal auditor for the year ending March 2017 in the sum of £200.00 as compared to last year's cost of the previous auditor which was £310.00. She asked the council for an instruction on how to proceed. It was proposed by Cllr Bryant, seconded by Cllr Elum-Smith and **RESOLVED** to appoint the second company, Auditing Solutions. The Clerk to make the arrangements.

PC/16/102

INSURANCE QUOTE FOR 2017/18

The Clerk advised members that there would be no increase in the insurance renewal premium for 2017/18, it remaining at £1,839.32 and asked the council if they were happy to accept this or if they wanted a second quote. Further to discussions it was proposed by Cllr Bryant, seconded by Cllr Laxman and **RESOLVED** to continue with the same company, Zurich Municipal. All councillors to be circulated a copy of the summary document.

PC/16/103

DROP IN SESSION UPDATE

Cllr Bryant thanked Cllr's Kinane and Brooks for hosting the last session and asked for feedback, which will be given to the Services Committee. Cllr Bryant informed members that the session on the 25th March will be a Parish Forum event with tables for all the village groups and societies' to promote themselves and what they do for the village. The Parish Council will host the event and do teas and coffees.

PC/16/104

PLANNING

Cllr Smith declared an interest as he is on the Borough Planning Panel. Members considered the new applications received and made the following comments;

Planning Application Ref: **P/15181/001**

Main Location: **29, Crown Meadow, Colnbrook, Slough, SL3 0LJ**

Proposal: Construction of a double storey side & first floor rear extension.

Members had No Objections to this application subject to there being sufficient off street parking and the house is not in multiple occupation.

Planning Application Ref: **Y/16829/001**

Application Type: Permitted Development with Consultation

Main Location: **24, Laburnum Grove, Slough, SL3 8QU**

Proposal: The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 3.5m, with a maximum height of 3.6m, and an eaves height of 2.7m

Members Noted this application

Planning Application Ref: **Y/16145/001**

Application Type: Permitted Development with Consultation

Main Location: **11, Daventry Close, Colnbrook, Slough, SL3 0PW**

Proposal: The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.5m, with a maximum height of 4.0m, and an eaves height of 3.0m

Members Noted this application

Members noted the Borough planning decisions circulated on the pink sheet.

The Chairman informed the meeting that the applicant from 193 Vicarage Way had been canvassing neighbours to support their application. He felt that this was unacceptable as it had made people feel compromised. He proposed that a letter be written to Slough B.C. informing them that this had taken place.

AGREED

PC/16/105

HEATHROW THIRD RUNWAY

The Chairman advised of The Government consultation which is going on until 25th May and the free bus which will take residents to the exhibition in the Curve, Slough on Monday 13th March. Cllr Angell agreed to go on behalf of the council and will report back.

The Clerk advised council of the need for them to formulate a formal response to the consultation.

Cllr Smith felt that originally the National Policy Statement was very dismissive of air quality and congestion etc. but now concedes that they will never be able to meet the EU standards on emissions.

The Chairman asked members to visit the exhibition so a response can be formulated at the next council meeting.

PC/16/106

AREAS OF RESPONSIBILITY

The Chairman asked members to give a 12 month review of their particular areas of responsibility.

Cllr Angell – Vice Chair until May 2016, quarterly meetings with Slough B C at Parish Forum, Meetings with TVP re the PCSO contract, Responsible for the maintenance and repair of Colnbrook Rec and play area until May 2016 and now assisting the new working group. Prepared the 5 year management plan for the Green Flag Award. Assisted with arrangements for the Queens 90th celebrations prior and on the day. Attended meetings re the Vicarage Way fly infestation. Attending meetings in relation to planning matters at DHL, Segro, Poyle Bus gate, organising a business forum for the Poyle Estate. Attended village walk-about with Slough B C highways and Heathrow Estates. Attended meetings with Langley Health Centre to avoid the closure of the doctor's surgery including 2 public sessions in the village. Attended Langley infrastructure meetings, assisted in the re-location of the Ostrich and arranged for Christmas trees and Christmas lights to be installed and the carol singing around the tree.

Cllr Richardson – Attended meetings to deliver parish items, the Apple Fair, Clean for the Queen and the Queens 90th Birthday celebrations. Attended the Local Access Forums and liaising with TVP re anti-social behaviour.

Cllr Elum-Smith – Attended the Recreation Ground re the cable way, carrying out consultation on the war memorial project which is now in its second phase. Attended the walk about with Cllr Matloob and Cllr Mrs Cheema. Working with the CCA secretary to get support for the 305 bus route. Attended the Apple Fair and helped distributed the Parish magazine. Part of the Neighbourhood Plan Group and proposed the setting up of a steering group.

Cllr Jackson – Parish council representative on the Audit and Corporate Governance Committee. Member of the Environmental Working group and met with the play area inspection company. Helped distributed the Parish magazine.

Cllr Laxman – Played an active role in the Queens 90th celebrations, Apple fair, Christmas party despite health issues. Proposed nominee for the Colnbrook cup.

Cllr Kinane – stated he could not remember what he had been involved with.

Cllr Brooks - Helped distributed the Parish magazine, attended the Queens 90th Birthday and the Christmas party. Attended site meetings and the walk about with Cllr Matloob and Cllr Mrs Cheema. Met highways, involved with the selection of the Christmas trees, attended the Green Flag Award, helped in the Clean for the Queen event and sourced sponsorship for products.

Cllr Smith – On the planning committee for the Queens 90th, clean for the Queen and involved in finding a solution for the doctors surgery. Attended Langley transport infrastructure, aviation forum and Heathrow neighbourhood forum and looking into parking issues. Conducting a review of listed buildings in the parish and the 375 anniversary of Prince Rupert’s visit to Colnbrook. Looking into the original Holding Cell dating back to 1830 at the Lawns. Involved in the response to SBC re local plan.

Cllr Bryant and Bedi – Involved in the review of the PCSO contract, Improving communications with SBC in the form of quarterly parish forums and with the Parks Team. Attended the walk about with SBC highways and Cllr Matloob. Supported residents on highways issues including the change to LED street lights and the speed bump outside the Ostrich P.H. Attended the Mayors Harvest Festival and Remembrance service and the opening of the Pippins Herb Garden. Building better relationships with other parishes and looking at how they run their services. Attended end of school term assemblies and given out prizes. Hosted the Mayor at the Apple Fair and the Queens 90th event. Having ongoing discussions re the Doctors Surgery, the Hub and Heathrow third runway.

Cllr Bryant said both he and Cllr Bedi were dedicated to their roles and to turning things around for the residents but needed the support of all councillors.

In his absence Cllr Hood submitted notes of his events which will be circulated with the minutes.

PC/16/107

CHAIRMAN’S CORRESPONDENCE

- i) Training courses – BALC. The clerk to circulate the latest list to all councillors who are to inform her of any courses they wish to attend.
- ii) Copy of a letter to Golden Cross Garage/Car wash from a resident of Willow Close highlighting problems. Option is for Residents Parking Only.
- iii) Official re-opening of the Ostrich Public House, 15th March, 6 to 8 pm.

The meeting closed at 9.08pm.

SIGNED: DATE

KJ/CPPC/07/03/17.

NOTES OF PUBLIC SESSION, TUESDAY 7th March 2017 – 7.30PM

TVP - Report of increased theft from motor vehicles in Colnbrook and have an operation running at the moment.

Cllr Bryant asked if a replacement had been found yet for PCSO Chiriac.

TVP - not at the moment as they are cutting numbers PCSO Terrie Parker-James and PCSO Reece Sylvester cover Colnbrook.

Mr M Nye asked if the Foxborough PCSO's also cover Colnbrook

TVP – Yes there is a pool of 4 so do provided cover when the others are not on shift.

Cllr Smith raised the issue of white vans parking in Colderidge Crescent making it difficult for residents to park and pass between them. The vans are from a repair business and cause obstruction also making it difficult for pedestrians to cross the road.

TVP – will raise this with PCSO Terrie Parker-James and PCSO Reece Sylvester

Cllr Bryant raised the issue of vans have not been moved for 3 months preventing the completion of double yellow lines.

TVP – advised that unless these are causing an obstruction it is an issue for Slough B.C.

Cllr Richardson expressed concern that it is very difficult to get hold of the PCSO's – TVP to pass this on.
